



## Candidate Information

**Position:** Lead Pharmacist - Foundation Training Year (FTY)  
**School/Department:** School of Pharmacy  
**Reference:** 25/112448  
**Closing Date:** Monday 31 March 2025  
**Salary:** £39,922 - £47,631 per annum.  
**Anticipated Interview Date:** Friday 11 April 2025

### JOB PURPOSE:

NICPLD is funded by the Department of Health to provide a range of pharmacy learning and development programmes including the Foundation Training Year (FTY) in Northern Ireland. The Centre also oversees the provision of experiential learning for pharmacy students, delivers a postgraduate certificate in independent prescribing for pharmacists working in NI, delivers a programme of live education, pharmacy technician training and post registration pharmacist programmes.

This post is offered on a permanent contract and full-time hours (37 hours per week) although NICPLD will consider part time hours at a minimum of a three working day week i.e 0.6 FTE.

NICPLD is based at Beechill House, 42 Beechill Road, Belfast BT8 7RL. However, NICPLD work in a hybrid manner and formal flexible working requests are welcomed.

The post holder will join the NICPLD FTY team to manage and lead the planning, implementation, monitoring and evaluation of the FTY. The post holder will work closely with the other FTY Lead pharmacists and support the Associate Dean for FTY in all aspects of the FTY.

### MAJOR DUTIES:

1. Contribute to the development of the FTY to meet the standards set out by the pharmacy regulators.
2. Deliver the NICPLD FTY programme. This involves working with trainee pharmacists and their educational supervisors and designated prescribing practitioners, having responsibility for a group of trainee pharmacists (circa 40 trainee pharmacists) and their supervisors.
3. Contribute to the induction of trainee pharmacists and to the development and delivery of other development day sessions within the NICPLD FTY formal learning programme.
4. Provide the required support for trainee pharmacists including portfolio review and advice, support calls and progress monitoring. Identify and support trainee pharmacists requiring additional support.
5. Evaluate the quality of the learning provided in the FTY to inform future programme development thereby enhancing the quality and effectiveness of the programme delivered.
6. Develop appropriate assessment tools to enable trainee pharmacists to demonstrate their knowledge and skills against the learning outcomes in the FTY programme.
7. Participate in FTY programme board meetings to ensure that trainee pharmacists have completed all the necessary components for sign-off.
8. Participate in educational research and audit programmes in NICPLD to monitor the quality and effectiveness of the FTY programme.
9. Promote and ensure prudent use of NICPLD budget and resources and support business planning processes.
10. Support equality, diversity and inclusion initiatives in the FTY programme.
11. Assist with the development, implementation and maintenance of NICPLD policy and procedures associated with FTY.
12. Be a role model for trainee pharmacists and their supervisors.
13. Demonstrate partnership working with all stakeholders involved in FTY in Northern Ireland.

14. Contribute to the planning of the live education and training programme as part of overall business planning.
15. Provide educational and professional expertise regarding the development of eLearning components to support pharmacists undertaking FTY.
16. Collaborate with tutors and professional bodies to develop learning to support the development of advanced practitioners.
17. Promote learning opportunities to the pharmaceutical profession and work with other professional organisations to develop multidisciplinary learning.
18. Occasional travel to NICPLD offices and to training sites.

**ESSENTIAL CRITERIA:**

1. Degree in Pharmacy.
2. Member or eligible for membership of the Pharmaceutical Society of Northern Ireland.
3. A minimum of 3 years recent experience as a Registered Pharmacist.
4. Experience of being a supervisor in the workplace.
5. Experience of working in community pharmacy and/or hospital and/or primary care.
6. Experience of networking within pharmacy and multi-disciplinary collaboration.
7. Experience in project management and or audit and demonstrable evidence of managing competing priorities.
8. Computer literate and able to use Microsoft Word, PowerPoint and Excel.
9. Knowledge of health and pharmacy-related practice.
10. Ability to plan own work schedule responding to new pressures and adjusting priorities.
11. Effective when working as part of a team.
12. Excellent communication including written, interpersonal and presentation skills.
13. Innovative, flexible and manages change.
14. Commitment to continuing professional development.
15. Willingness to work outside normal working hours when required.
16. Access to transport or ability to meet the mobility requirements of the post.

**DESIRABLE CRITERIA:**

1. Postgraduate qualification in a related area.
2. Registered as an independent prescriber.
3. Experience of delivery of professional education.

**ADDITIONAL INFORMATION:**

Informal enquiries can be directed to: Laura O'Loan - l.oloan@qub.ac.uk