

Candidate Information

Position:	Lecturer Education (Adult Nursing) maternity cover
School/Department:	School of Nursing and Midwifery
Reference:	25/112373
Closing Date:	Monday 10 February 2025
Salary:	£43,605 - £60,284 per annum
Anticipated Interview Date:	Thursday 27 February 2025
Duration:	Fixed term for up to 12 months

JOB PURPOSE:

Lecturer (Education) (Adult Nursing) AC2/AC3. Please note AC2 grade is a Lecturer at start of Career. AC3 grade is an established Lecturer. The job description and employee specification sets out the duties and criteria for each grade.

Both the AC2 and AC3 Lecturer will undertake teaching in the area of Adult Nursing at undergraduate and postgraduate level, will develop or maintain a portfolio of appropriate scholarly activity and contribute to the School's academic development and quality assurance processes.

The AC3 Lecturer will develop innovations in teaching, learning and quality assurance processes and contribute to School administration and outreach activity.

MAJOR DUTIES:

1. The AC2 and AC3 Lecturer is expected to undertake the following duties in relation to teaching:
 - Deliver a range of teaching and assessment activities in Adult Nursing within an established academic programme including lectures, setting/marking coursework, practicals, simulation and field work to undergraduates and postgraduates.
 - Select appropriate assessment instruments and criteria, assess the work and progress of students with reference to those criteria and provide constructive feedback to students.
 - Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback.
 - Supervise simulation and practical work where it is part of the course and advise students on techniques.
 - Plan and develop independent teaching contributions and contribute to the design or revision of course units.
 - Help to develop appropriate teaching approaches and contribute to curriculum development.
2. In addition to the above the AC3 Lecturer is expected to undertake these additional teaching duties:
 - Develop and use a range of appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students.
 - Develop approaches to teaching and learning, which are appropriate for Adult Nursing and reflect developing practice.
 - Contribute to the enhancing the quality of teaching within Adult Nursing, School or Faculty.
3. The AC2 and AC3 Lecturer is expected to undertake the following duties in relation to Scholarly activity:
 - Engage in scholarly activity e.g. participate in conferences, external funding applied for, book reviews and teaching/professional materials published.
 - Develop networking links with relevant professional bodies to ensure that own teaching reflects current best practice in Adult Nursing.
 - Maintain and develop teaching and subject expertise.
4. In addition to the above Scholarly activity duties AC3 Lecturer is expected to undertake this additional duty:
 - Develop proposals and prepare, in collaboration with others, funding bids for external contract work that might involve, for example, publishing materials for use within a profession.

5. The AC2 and AC3 Lecturer is expected to undertake the following duties in relation to Administration / Contribution to Community:
 - Contribute to the School's outreach strategy by developing external links and contribution to Open Days and other course promotional events.
 - Provide pastoral care for students within own area to ensure, as far as practicable, that relevant issues are dealt with in a timely, sympathetic and effective manner.
 - Carry out designated routine School administrative duties, including, for example, committee work, course administration, etc.
 - Be responsible for the record-keeping associated with teaching and the preparation of teaching materials.
6. In addition to the above Administrative/Contribution to Community duties the AC3 Lecturer is expected to undertake the following additional duties:
 - Contribute significantly to the development and running of the School such as taking on appropriate School co-ordinating roles, assisting in the process of admissions, preparation of submission for teaching quality assessment etc.
 - Act as a personal tutor and link lecturer for students within the discipline of Adult nursing to ensure, as far as practicable, that relevant issues are dealt with in a timely, sympathetic and effective manner.

ESSENTIAL CRITERIA:

1. Primary degree in Nursing or a related subject. (AC2 and AC3 criteria).
2. Higher degree or about to obtain (Masters or equivalent in Nursing or a related subject area). (AC2 and AC3 criteria).
3. Current registration status with the Nursing & Midwifery Council as a Registered Adult Nurse or possession of the qualifications required for such registration. (AC2 and AC3 criteria).
4. Evidence of ability to publish (AC2 and AC3 criteria).
5. Evidence of continuing professional development. (AC2 and AC3 criteria).
6. Evidence of scholarly activity e.g. conference paper presentations, external funding secured, book reviews published, writing practice manuals, publication of professional materials. (AC3 criteria only).
7. Experience of lecturing or teaching, commensurate with stage of career (AC2 and AC3 criteria).
8. Experience of student mentorship / or pastoral tutor. (AC2/3) criteria).
9. Minimum of 3 years clinical experience in Adult Nursing (AC 2 & 3 criteria).
10. Experience of contribution to broader management and administrative processes. (AC2 and AC3 criteria).
11. Relevant academic administrative/management experience (AC3 criteria only).
12. Relevant leadership experience in clinical/academic role. (AC3 criteria only).
13. Good organisational skills with the ability to work on own initiative. (AC2 and AC3 criteria).
14. Understanding of resource management processes and skills to apply them effectively. (AC2 and AC3 criteria).
15. Ability to use IT to communicate and educate. (AC2 and AC3 criteria).
16. Good communication skills with the ability to impart complex information concisely and clearly. (AC2 and AC3 criteria).
17. Effective interpersonal skills to liaise with students and colleagues. (AC2 and AC3 criteria).
18. Ability to work independently with a high level of motivation whilst also working in a team (AC2 and AC3 criteria).
19. Professional demeanour that effectively role models appropriate behaviours. (AC2 and AC3 criteria).
20. Ability to work flexibly and adapt to changing circumstances. (AC2 and AC3 criteria).
21. Ability to encourage commitment to learn in others. (AC2 and AC3 criteria).
22. Demonstrable analytic and problem solving capability. (AC2 and AC3 criteria).
23. Appointment to this post is subject to the successful candidate's Enhanced Criminal Record Check. (AC2 and AC3 criteria).
24. Must be prepared to travel when required (AC2 and AC3 criteria).

DESIRABLE CRITERIA:

1. Completion of a PGCHET (or equivalent) or HEA membership (AC2 and AC3 criteria).
2. Doctoral degree in Nursing or related subject (AC2 and AC3 criteria).
3. Experience in developing a programme of educational research. (AC3 criteria only).
4. Experience of module co-ordination (AC3 criteria only).
5. Experience of simulation based nursing practice. (AC2 and AC3 criteria).
6. Teaching experience at undergraduate and / or postgraduate level in Nursing (AC3 criteria only).
7. Experience of educational quality assurance mechanisms (AC3 criteria only).
8. Evidence of good teaching evaluations (AC3 criteria only).
9. Experience of a range of assessment methodologies (AC3 criteria only).

10. Experience of Public Health.
11. Experience in quality improvement in healthcare.
12. Ability to design course materials and to plan and organise the delivery and assessment of taught courses in own specialism. (AC2 and AC3 criteria).
13. Demonstrable understanding of the complexities of marketing/selling Higher Education in either domestic or international markets (Ac3 level only).

ADDITIONAL INFORMATION:

Informal enquiries can be directed to: Dr Billiejoan Rice - b.j.rice@qub.ac.uk