

Candidate Information

Position:	Senior Technician (Anatomy) (Grade 6)
School/Department:	School of Medicine, Dentistry and Biomedical Sciences
Reference:	24/112347
Closing Date:	Monday 10 February 2025
Salary:	£33,785 to £38,765 per annum
Anticipated Interview Date:	Tuesday 4 March 2025
Duration:	Permanent - Full Time

JOB PURPOSE:

To provide technical management of the Anatomy Teaching Laboratories and Mortuary Facilities ensuring the provision of anatomical specimens and prosections that will support academic staff teaching and student learning. This role will support and facilitate the Body Donation Programme and anatomy teaching delivery.

MAJOR DUTIES:

1. Manage the Anatomy Teaching Laboratories and Mortuary facilities to provide human cadaveric specimens and prosections of a high standard required for anatomical examination and teaching.
2. Support the University Body Donation Programme, the Designated Individual and the Bequeathal Manager to meet the needs of Anatomy teaching.
3. Using specialist knowledge, undertake and coordinate the acquisition, preparation (embalming, freezing), storage and removal of cadaveric specimens, taking appropriate actions to ensure compliance with legal and institutional standards at all times.
4. In consultation with academic staff contribute to the development of teaching by providing specialist knowledge and advice in generating ideas/approaches and novel techniques.
5. Provide specialist technical advice/training on current and future requirements of the Anatomy Laboratories and Mortuary facility with regard to equipment, consumables and methodologies. Support procedures in relation to expenditure in the Anatomy area.
6. Maintain and contribute to the development and enactment of policies, procedures and plans including writing risk assessments, protocols and standard operating procedures (SOPs) ensuring compliance with relevant guidelines and legislation (Human Tissue Act 2004, Health and Safety) reporting any issues and participating in HTA audit inspections and internal audits.
7. Ensure record keeping is accurate and GDPR compliant, utilizing digital databases as required for inventories and ensuring all documentation, both digital and physical, is securely stored. Work with the Bequeathal Officer and liaise with the QUB archivists to maintain records and catalogues.
8. Ensure the upkeep of Anatomy areas, Mortuary facility infrastructure, equipment and supplies, including supporting maintenance and repairs, reporting issues to the Technical Manager. Enforce compliance with University and other relevant regulatory bodies regarding Health and Safety. Ensure security of the Anatomy and Mortuary areas.
9. Supervise and train technical staff in anatomy related duties including setting daily/weekly work plans to deliver specific goals and objectives ensuring they are equipped with skills and knowledge to competently perform associated duties.
10. Collaborate with academic staff to ensure that anatomy practical classes are prepared, set up/down takes place and ensuring all equipment, specimens and materials are available and maintained for each class. Provide technical support during classes as required.
11. Co-responsibility for liaison with the deceased donor's family, funeral directors, medical professionals, coroner's office, local councils and cremation authorities as required.
12. Co-responsibility for acceptance of donor remains whilst following an agreed assessment and screening criteria (in liaison with the Designated Individual (DI) and Technical Manager, when necessary).
13. Provide a laboratory related on-call service outside normal working hours (in rotation) as required.

14. Support the provision of anatomical external courses and workshops. This may involve occasional out of normal working hours or weekend work.
15. Attend relevant training courses, workshops and conferences as required to stay informed of new methodologies and technologies.
16. Undertake any other duties which are appropriate to the post and as may be reasonably requested by the Line Manager.

ESSENTIAL CRITERIA:

1. Academic and/or vocational qualifications i.e. HND/HNC and/or NVQ level 4 in relevant subject (or equivalent).
2. At least 4 years relevant work experience to include: significant experience of working with human cadaveric material, including embalming, laboratory/mortuary working, cadaver storage, removal of human remains.
3. Expertise in anatomy laboratory management, mortuary operations and anatomy laboratory practical teaching support.
4. Comprehensive technical and laboratory knowledge and demonstrable experience in technical specialism.
5. Demonstrable experience of training staff in the use of relevant equipment and techniques.
6. Well-developed understanding of relevant regulations (including Human Tissue Act requirements as it applies to acquisition, storage, use and removal of human anatomical specimens) and procedures including Health and Safety requirements.
7. Supervision and resource management skills.
8. Well-developed analytical and problem-solving capability.
9. Well-developed communication skills and a demonstrable ability to be empathic and sensitive with donor relatives.
10. Ability to plan and allocate work and responsibilities using discretion to determine priorities and resolve conflicts.
11. Ability to meet targets and deadlines.
12. Significant manual handling is required therefore ability to lift and move laboratory equipment and specimens is essential.
13. Willingness to be on-call (on rotation) outside of normal working hours and to work on occasion outside of normal working hours including weekends when required.
14. Must be willing to attend internal and external courses related to continuing professional development, for example, anatomy methodology training courses and workshops to learn and adapt to new techniques and technologies.

DESIRABLE CRITERIA:

1. Honours Degree or higher in a relevant scientific subject.
2. Diploma of Anatomical Technology and Science (DATS).
3. Level 3 Diploma in Healthcare Science (Anatomical Pathology Technology).
4. Experience of providing technical support in a university anatomy school.
5. Experience of prosection.
6. Experience of managing a team.

ADDITIONAL INFORMATION:

Informal enquiries may be directed to Mrs Giulia Kelly at giulia.kelly@qub.ac.uk

Note: If relocation is required please reach out to the informal contact for further support options.