

## Candidate Information

<b>Position:</b>	Lecturer (Education) in French Studies
<b>School/Department:</b>	School of Arts, English and Languages
<b>Reference:</b>	23/111391
<b>Closing Date:</b>	Monday 20 November 2023
<b>Salary:</b>	£41,331 - £57,141 per annum
<b>Anticipated Interview Date:</b>	Monday 4 December 2023
<b>Duration:</b>	6 months

### JOB PURPOSE:

The following describes the type of work that is typically required of academic staff at this level. It is not expected that anyone carries out all the activities mentioned below and some carry out additional duties.

### MAJOR DUTIES:

#### Teaching:

1. Deliver written language teaching and assessment activities including lectures, setting/marking coursework, to undergraduates.
2. Assess the work and progress of students by reference to the criteria and provide constructive and timely feedback to students.
3. Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback.
4. Plan and develop independent teaching contributions and contribute to the design or revision of course units.
5. Help to develop appropriate teaching approaches and contribute to curriculum development.

#### Scholarly Activity:

1. Engage in scholarly activity e.g. attending and contributing to school seminars.
2. Develop networking links with relevant professional bodies to ensure that own teaching reflects current best practice in own area of subject specialism.
3. Maintain and develop teaching and subject expertise.

#### Administration/Contribution to the Community:

1. Contribute to the School's outreach strategy.
2. Contribute to the School's student engagement strategy.
3. Provide pastoral care for students within own area (e.g. as Personal Tutor) to ensure that all issues are dealt with in a timely, sympathetic and effective manner.
4. Carry out designated School administrative duties, including, for example, committee work, course administration etc. as appropriate to stage of career.
5. Be responsible for the record-keeping associated with teaching and the preparation of teaching materials.

### ESSENTIAL CRITERIA:

1. Primary degree including at least Joint Hons or equivalent in French.
2. Hold or about to complete a PhD in an area of French Studies.
3. Evidence of language teaching experience at tertiary level.
4. Ability to design course materials and to plan and organise the delivery and assessment of taught courses in French Studies.
5. Ability to contribute fully to the French Studies Curriculum at UG level.
6. Ability to contribute fully to the broader administrative activities of the subject area and the School of Arts, English and Languages.
7. Native or near native fluency in French.
8. Native speakers of French should have near native fluency in English.

9. Must demonstrate:
  - Ability to communicate complex information clearly.
  - High level of analytical capability.
  - Balanced Judgement.
  - Interpersonal skills.
10. Ability to work as part of a team.
11. Ability and willingness to engage in cross-School activities.

**DESIRABLE CRITERIA:**

1. Working towards PGCHET and/or experience of professional development courses in teaching; membership of an appropriate professional and/or teaching body e.g. HEA.
2. Evidence of experience in course-design.