

## Candidate Information

<b>Position:</b>	Research Assistant
<b>School/Department:</b>	Research (SSESW)
<b>Reference:</b>	23/110721
<b>Closing Date:</b>	Monday 27 March 2023
<b>Salary:</b>	£29,619 per annum pro-rata
<b>Anticipated Interview Date:</b>	Tuesday 18 April 2023
<b>Duration:</b>	12 months or until 5 June 2024, whichever is sooner.

### JOB PURPOSE:

To be an active member of the research project/team assisting in the planning and delivery of research activity within a specified area so that the overall research objectives of the project are met.

### MAJOR DUTIES:

1. Undertake interviews with parents and early care and education professionals.
2. Undertake ethnographic research using participatory methods with families in diverse communities in Northern Ireland.
3. Complete data collation, transcription, data organisation and analysis using relevant software package in consultation with the research grant holder (Prof Karen Winter).
4. Plan and prioritise work and resources to achieve the agreed research objectives, working in close collaboration with Prof Karen Winter.
5. Actively participate as a member of the research team in project activities and meetings, including in liaison with the PI and core team at MMU and also engaging in mutual support with the other parallel postholders in Scotland, Wales and England.
6. Present regular progress reports on research to members of the research group or to external audiences to disseminate and publicise research findings.
7. Write up results of own work and contribute to the production of research reports, publications and proposals.
8. Carry out routine administrative duties as requested, e.g. arranging research group meetings, maintaining research group website.
9. Participate in internal and external partnerships and networks in order to aid the dissemination of research findings through diverse activities and public engagement, to share best practice, and to enhance the reputation of the University.
10. Engage in scholarly activities and training conducive to a long-term successful academic career that will support and enhance the research culture within the research team and in the host institution.
11. Carry out any other duties as identified.

### ESSENTIAL CRITERIA:

1. Hold a postgraduate degree or equivalent in subject relevant to research activity.
2. Evidence of continuous professional development in Early Childhood Studies or equivalent.
3. Ability to undertake qualitative/ethnographic/participatory research with young children and their families including preparing, setting up, conducting and recording the outcome of field work.
4. Proficiency in the use of relevant equipment, software and techniques such as video and audio recording equipment, virtual meetings software and data management systems and protocols.
5. Experience and skills in presenting and communicating complex information orally and in writing, across disciplines and sectors (e.g., policy, academia, practice).
6. Ability to work independently and keep to deadlines.
7. Effective interpersonal skills including in working with children and their families in homes.
8. Ability to interact with research colleagues and support staff.
9. Ability to analyse and communicate effectively.
10. Proven ability to work collaboratively within a team.

11. Demonstrable intellectual ability.
12. Ability to travel in the region to field sites and elsewhere in the UK.

**DESIRABLE CRITERIA:**

1. May be working towards a PhD.
2. Ability to work in multilingual communities and communicate in more than one language present in the UK.