



Candidate Information

Position:	Research Fellow
School/Department:	Research (HAPP)
Reference:	22/110558
Closing Date:	Friday 20 January 2023
Salary:	£35,333 per annum
Anticipated Interview Date:	Tuesday 31 January 2023
Duration:	Fixed term until 31 December 2024

JOB PURPOSE:

To support the ESRC-funded 'International Public Policy Observatory' (IPPO), directed by Prof. Joanne Chataway (PI, UCL) and Prof Muiris MacCarthaigh (CI, QUB), engaging with civil and public service bodies in Northern Ireland to identify evidence needs and liaising with the IPPO team across the UK; and to work on related research outputs and grant applications with Prof MacCarthaigh. Your work will benefit from excellent access to senior civil and public servants, public organisations, third-sector organisations and academic networks.

MAJOR DUTIES:

1. To support the Northern Ireland lead for IPPO, engaging with the civil service and other public service organisations to determine evidence and research needs during 2023-24, particularly in respect of COVID-19 recovery, social inequality, Net Zero and Levelling Up & Cities.
2. To lead on a number of IPPO projects as agreed with QUB CI.
3. To liaise with the IPPO project team organising events and project outputs, and contribute accordingly.
4. To promote awareness of and engagement with the IPPO in Northern Ireland.
5. To help disseminate IPPO research findings to policy makers and public policy communities through reports, policy briefings and blogs.
6. To arrange meetings as necessary with Northern Ireland Civil Service and other public service organisations.
7. To present regular progress updates on and represent Northern Ireland-specific issues at IPPO meetings (virtually and in-person).
8. To work with the IPPO teams in Glasgow, Cardiff and London to develop public service capacity building events.
9. Carry out routine administrative tasks associated with the project to ensure that it is completed on time and within budget.
10. To review and synthesise existing research literature within the field to identify policy relevant finding and recommendations.
11. To work with Prof MacCarthaigh on ancillary research funding applications and academic outputs.
12. To engage effectively with industrial, commercial and public sector organisations, professional institutions, other academic institutions etc., regionally and nationally to raise awareness of the IPPO and QUB public policy work; to cultivate strategically valuable alliances; and to pursue opportunities for collaboration across a range of activities.
13. To undergo personal and professional development that is appropriate to and which will enhance performance.
14. Any other duties not included above, but consistent with the role.

ESSENTIAL CRITERIA:

1. Normally have or be about to obtain (post-viva) a postgraduate degree at PhD level in a social science discipline.
2. First or upper second class honours degree in Politics or cognate subject.
3. Extensive post-graduate experience of working with public policy (research and practice).
4. Familiarity with UK academic research funding environment.
5. Experience of engaging beyond the academy (whether public, government or industry) and disseminating research.
6. Ability to manage time and work across a range of projects.
7. Ability to work unsupervised in pursuit of agreed outputs.
8. Ability to communicate with public audiences.

9. Ability to communicate complex information clearly.
10. Ability to build contacts and participate in internal and external networks.
11. Ability to assess and organise resources.
12. Enthusiasm for working as part of a small research team.
13. Desire to communicate research beyond the academy.

DESIRABLE CRITERIA:

1. Familiarity with research activities, coordinating and reporting on research projects and grants.
2. Familiarity with the Northern Ireland public service.
3. Academic publications in a relevant field (submitted, in press, in print) commensurate with career stage.
4. Experience of giving presentations at conferences and meetings.
5. Ability to develop and maintain excellent relationships with external stakeholders including academics, officials, politicians, public service leaders and other opinion formers.