



Candidate Information

Position:	Research Assistant
School/Department:	Queen's Management School
Reference:	22/110393
Closing Date:	Monday 19 December 2022
Salary:	£29,619 per annum
Anticipated Interview Date:	Thursday 26 January 2023
Duration:	Fixed term for 12 months

JOB PURPOSE:

You will work as a Research Assistant on Government of Ireland-funded cross-border research initiative (the Centre for Economics, Policy and History). A key component of the post is to support and undertake research in all areas of economic history.

MAJOR DUTIES:

1. Undertake a wide range of research activities under project guidance that may include data collection from archives, data entry, data cleaning, data processing, web scraping, and running statistical analysis.
2. Present regular progress reports on research to members of the research centre.
3. Carry out routine administrative duties as requested (e.g., maintaining research centre website).
4. Attend research centre seminars and events as appropriate.
5. Carry out any other duties designated by the Principal Investigators and which fall within the general ambit of the post.

ESSENTIAL CRITERIA:

1. Undergraduate degree in Economics, Finance or cognate discipline by commencement of post.
2. Experience of contributing to academic research projects.
3. Experience of using Excel and statistical packages.
4. Experience of quantitative and qualitative research methods.
5. Ability to be self-led and self-organised within framework of agreed schedule of work.
6. Time management.
7. Ability to communicate effectively with project team members and other relevant parties.
8. Ability to present ideas and research findings clearly.
9. Team player.
10. Keen to learn and develop.
11. Willingness to travel where necessary for data collection.

DESIRABLE CRITERIA:

1. Experience of conducting economic history research.
2. Experience of web scraping.