



Candidate Information

Position: Teaching Assistant (Adult Nursing)
School/Department: School of Nursing and Midwifery
Reference: 22/109912
Closing Date: Monday 18 July 2022
Salary: £28,756 - £33,309 per annum.
Anticipated Interview Date: Thursday 28 July 2022

JOB PURPOSE:

To provide assistance to colleagues engaged in the teaching process in the relevant discipline as assigned by the Director of Education.

MAJOR DUTIES:

Teaching:

1. Carry out teaching within a clear and established programme, with assistance and support, e.g. demonstrating.
2. Provide student support through the personal tutor scheme, as allocated.
3. Develop own teaching materials, with assistance and support, e.g. preparation of course materials.
4. Assist in development of case scenarios for simulated teaching.
5. Assist in development of online resources.
6. Organise own teaching sessions, particularly practicals and tutorial, and liaise with other colleagues and students.
7. To provide support for the training of nursing and midwifery students in a range of practical clinical procedures, and high fidelity simulation.
8. To contribute to the delivery and development of OSCE examinations, including setup, evaluation, organisation, development and planning.
9. Keep records and comply with such procedures associated with teaching and assessment as may be specified including attendance at relevant meetings.
10. Assess student progress and provide feedback.
11. Reflect on practice and the development of own teaching and learning skills.
12. Carry out any other light duties which are appropriate to the post as may be reasonably requested by the Director of Education.
13. Provide support for nursing students in allocated clinical areas.

Planning and Organising:

1. Plan and manage own teaching within the framework of the module and as designated by Year Leads/Programme coordinators.

Resource Management Responsibilities:

1. Use assigned teaching resources within defined limits as required.
2. Co-ordinate own work with that of others to avoid conflict or duplication of effort.

Internal and External Relationships:

1. Liaison with staff and students.
2. Make internal and external contacts to develop knowledge and understanding of subject.

ESSENTIAL CRITERIA:

1. Relevant nursing qualification (RN Adult on the live NMC Register).
2. BSc in Health-related discipline.
3. Substantial relevant recent clinical experience.
4. Experience of teaching in a clinical setting
5. Basic ICT skills/experience.

6. Possess sufficient breadth or depth of specialist knowledge in the relevant discipline to teach within own area.
7. Demonstrates administrative and time management skills.
8. Ability to focus skills teaching using a team-based approach with patient safety a high priority.
9. Ability to analyse and communicate effectively with students and staff at all levels.
10. Ability to contribute to nursing specialism where required.
11. Ability to work in a team.
12. Ability to prioritise own work and that of others.
13. Demonstrates willingness and ability to flexibly arrange working hours.

DESIRABLE CRITERIA:

1. Appropriate teaching certificate or diploma.
2. Advanced Life Support certificate.
3. V300 qualification.
4. Experience in critical care, chronic care management or tissue viability.
5. Experience of teaching using high fidelity mannequins.