



## Candidate Information

<b>Position:</b>	Programme Director (Doctorate in Educational, Child, and Adolescent Psychology)
<b>School/Department:</b>	School of Psychology
<b>Reference:</b>	22/109868
<b>Closing Date:</b>	Monday 13 June 2022
<b>Salary:</b>	Salary to be discussed with the successful candidate.
<b>Anticipated Interview Date:</b>	Thursday 30 June 2022
<b>Duration:</b>	5 years

### JOB PURPOSE:

To provide leadership and strategic direction to the DECAP course. To take overall responsibility for the organisation, management, delivery and evaluation of Educational Psychology training and for the management of financial resources.

### MAJOR DUTIES:

#### Teaching

1. Maintain and develop the DECAP course so that it continues to comply with appropriate quality standards, including HCPC approval and BPS accreditation, taking overall responsibility for the quality of course units and the delivery of a range of teaching, learning and assessment activities including lectures, tutorials, setting/marking coursework, practicals, and fieldwork.
2. Supervise research projects to completion at doctoral level.
3. Manage the academic, research and placement progress of students.
4. Play a lead part in the development of new approaches to teaching and learning that are appropriate for the programme and reflect developing or best practice elsewhere.
5. Take part in fieldwork supervision through placement visits, liaising with supervisors and meeting with students.

#### Scholarly Activity

1. Engage in pedagogic and practitioner research and other scholarly activities and work in conjunction with others to apply subject knowledge to practice of the subject.
2. Engage in scholarly activity that will enhance the Doctorate's national and international reputation. Such activities may include membership of committees of academic bodies, journal editorships, consultancy projects, as well as publication and conference presentation.
3. Contribute to the development and delivery of CPD courses and other specialist training courses for professional educational psychologists in NI.

#### Citizenship

1. Have overall responsibility for successful delivery of the DECAP programme.
2. Take part in recruitment and selection for the DECAP programme and also in activities informing prospective students about the DECAP programme.
3. Act as mentor and Personal Development Reviewer to colleagues, advising on their personal development and ensuring that they are meeting the standards required.
4. Develop and manage staff and resources, in support of major teaching and administrative activities.
5. Provide academic leadership to those working on the DECAP programme by co-ordinating the work of others to ensure that courses are delivered effectively and organising the work of the team by agreeing objectives and work plans.
6. Lead and develop links with external networks, including professional associations, the Education Authority in NI, and the Department of Education NI.

### ESSENTIAL CRITERIA:

1. Honours degree in Psychology accredited by the BPS or equivalent.

2. HCPC Registration (or eligible for registration) as an Educational Psychologist.
3. Postgraduate training in Educational Psychology at a master's or doctoral level, which permits practice in UK.
4. A minimum of three years' experience working as an Educational Psychologist.
5. Proven record of contributing to the teaching of and learning experiences of Trainee Educational Psychologists.
6. Advanced knowledge and understanding of the theoretical and empirical foundations that support the practice of Educational Psychology. This should be sufficient to enable research supervision of PhD dissertations and to be able to take a leadership role in curriculum development.
7. Evidence of successful leadership and organizing the work of others.
8. Effective interpersonal and communication skills, with high level ability to communicate complex information orally and in writing.

**DESIRABLE CRITERIA:**

1. Post-qualification training/study or evidence of sustained engagement in Continuing Professional Development.
2. Doctoral qualification (PhD or taught/practitioner doctorate).
3. Evidence of working in a specialist area, and/or specialist knowledge or skills, and/or evidence of contributing to service development.
4. Track record of engaging in scholarly activity as evidenced by publications and conference presentations.
5. Experience of management of financial resources, personnel and course administration.

**ADDITIONAL INFORMATION:**

In the case of secondment, prospective applicants should seek the advance consent of their employing authority. For any successful secondment candidate, the contract would be a full time post and would be paid on the appropriate point on the Principal Educational Psychologist Scale B points 6-9 plus SPAs.

Job share applications may be considered where both candidates are deemed appointable and agree to the arrangement.