Candidate Information

Position: Lecturer/Senior Lecturer in Management
School/Department: Queen's Management School
Reference: 22/109635
Closing Date: Monday 28 March 2022
Salary: Lecturer: £37,467 - £51,799 per annum.   Senior Lecturer: £53,348 - £61,818 per annum.

JOB PURPOSE:

To undertake research in line with the School's research strategy, to teach at undergraduate and postgraduate level, and to contribute to the School's administration and external-engagement activity at a level appropriate to seniority and experience.

MAJOR DUTIES:

Teaching:

1.   Senior Lecturer: Routinely communicate complex and conceptual ideas to students as well as to peers using high level skills and a range of media.
2.   Senior Lecturer: Develop the teaching activities of the School by pursuing new and innovative teaching approaches taking the responsibility for the quality of course units and delivering a range of teaching and assessment activities including lectures, setting/marking coursework, practicals, and fieldwork.
3.   Senior Lecturer: Contribute to the enhancement of quality teaching within the subject, School or Faculty, ensuring that course design and delivery comply with the appropriate benchmarks and regulations.
4.   Senior Lecturer: Develop and advise others on learning and teaching tasks and methods.
5.   Senior Lecturer: Contribute, where appropriate, to the delivery and development of the Executive Education portfolio.
6.   Senior Lecturer: Act as internal examiner for undergraduate and postgraduate students.
7.   Lecturer: Routinely communicate complex and conceptual material to students using high level skills and a range of media (online, face-to-face).
8.   Lecturer: Develop and deliver a range of teaching and learning activities specifically relating to specialist area at both undergraduate and postgraduate levels. This may include, lectures, tutorials, computer-based sessions, workshops, interactive online sessions, supervised groupwork etc.
9.   Lecturer: Develop and implement an appropriate (and innovative) assessment strategy to assess student performance in specific modules.
10.   Lecturer: Contribute, where appropriate, to the delivery and development of the Executive Education portfolio.
11.   Lecturer: Supervise Master's level dissertations in specialist subject and related areas.
12.   Lecturer: Contribute to the enhancement of the student learning experience, ensuring that course design and delivery comply with the appropriate benchmarks and regulations.
13.   Lecturer: Develop and advise others on learning and teaching tasks and methods.
14.   Lecturer: Act as internal examiner for undergraduate and postgraduate programmes of study.

Research:

1.   Senior Lecturer: Develop and contribute to the research strategies of the School and build/develop a reputation as an expert in own subject area.
2.   Senior Lecturer: Possess an extensive track record of published research findings by publishing in internationally-ranked refereed journals and presenting at national/international conferences.
3.   Senior Lecturer: Develop innovative research proposals and lead funding bids.
4.   Senior Lecturer: Direct, coach and develop research staff, where appropriate.
5.   Senior Lecturer: Undertake supervision of doctoral students.

6. Senior Lecturer: Collaborate and strengthen links with colleagues within and outside the Management School. Actively participate in developing and running research clusters.
7. Senior Lecturer: Ensure that research projects are completed on time and within budget.
8. Senior Lecturer: Act as referee and contribute to peer assessment of research.
9. Lecturer: Contribute to the research strategies of the School and develop a reputation as an expert in own subject area.
10. Lecturer: Develop and sustain a track record of published research findings by publishing in high quality refereed journals and other outlets, as well as presenting own research at national and international conferences.
11. Lecturer: Develop innovative research proposals and lead and coordinate funding bids.
12. Lecturer: Lead or contribute towards the development of strategic research themes within area of specialism and align them with school and university objectives.
13. Lecturer: Undertake supervision of doctoral students.
14. Lecturer: Collaborate and strengthen links with colleagues within and outside the Management School. Actively participate in developing and running research clusters.
15. Lecturer: Direct, coach and develop research staff, where appropriate.
16. Lecturer: Ensure that research projects are completed on time and within budget.

Administration/Contribution to the Community:
1. Senior Lecturer: Provide pastoral care for students within own area to ensure, as far as practicable, that relevant issues are dealt with in a timely, sympathetic and effective manner.
2. Senior Lecturer: May sit on major University committees.
3. Senior Lecturer: Contribute to the School's outreach strategy by designing or delivering Community outreach programmes and developing external links.
4. Senior Lecturer: Contribute significantly to the development and running of the School/area by taking on appropriate School co-ordinating roles. Such duties may include, for example, Advisor of Studies, QAA Aspect Co-ordinator, Module/Year/Programme Co-ordinator or other recognised official University roles.
5. Senior Lecturer: Act as mentor or appraiser to colleagues, including Teaching Assistants, advising on their personal development and ensuring that that they are meeting the standards required.
6. Lecturer: Provide pastoral care for students within own area to ensure, as far as practicable, that issues are dealt with in a timely, sympathetic and effective manner.
7. Lecturer: Contribute to the School's external engagement strategy by designing or delivering external engagement programmes and developing external links with industry, the third sector, or other institutions.
8. Lecturer: Contribute to the development and running of the School and Subject area by taking on an appropriate (and significant) coordinating role. This may include, for example, Advisor of Studies, Exams Liaison Officer, Programme Director etc.
9. Lecturer: routine School administrative duties, including, programme and module administration, maintaining effective records relating to student performance and attendance, participation at relevant committees, for example, Exams Boards, Staff Voice Committees etc.

ESSENTIAL CRITERIA:
1. PhD completed in Management or related field (within 6 months of completion for Lecturer).
2. Senior Lecturer: Extensive record of research publications in internationally-ranked refereed journals in specialist area.
3. Senior Lecturer: Pipeline of future publications and research contributions.
4. Senior Lecturer: Demonstrated ability to secure external research income.
5. Senior Lecturer: Demonstrated detailed knowledge of specialist area.
6. Senior Lecturer: Demonstrated ability to develop research collaborations.
7. Lecturer: Demonstrable ability to publish research publications of international standard in subjects relevant to business analytics.
8. Lecturer: Demonstrate the potential to secure external research income.
9. Lecturer: Demonstrate a detailed knowledge of specialist area.
10. Lecturer: Demonstrate an ability to develop research collaborations.
11. Senior Lecturer: Teaching and assessment experience at undergraduate and postgraduate levels.
12. Lecturer: Evidence of ability to teach and assess modules and courses in specific areas relating to specialism and in other areas related to Management.
13. Senior Lecturer: Evidence of appropriate administrative and academic leadership at a strategic level.
14. Senior Lecturer: Contribution to a range of community outreach programmes/initiatives.

15. Lecturer: Evidence of appropriate administrative contribution, such as fulfilment of department responsibilities, participation in examination boards.
16. Senior Lecturer: Ability to advance the research and teaching goals of the School.
17. Senior Lecturer: To strengthen the School's national and international research networks.
18. Lecturer: Determination and ability to advance the research and teaching goals of the School.
19. Lecturer: Ability to strengthen the School's national and international research networks.
20. Senior Lecturer: Evidence of ability to communicate clearly and effectively to students, academic colleagues and to professional bodies and managers.
21. Lecturer: Evidence of ability to communicate clearly and effectively to a range of stakeholders, but particularly to students.
22. Senior Lecturer: Ability to provide effective leadership.
23. Senior Lecturer: Evidence of good interpersonal skills and the ability to work as part of a team as well as to operate independently.
24. Lecturer: Ability to provide effective leadership when necessary to advance the interests of students, subject group, and School.
25. Lecturer: Evidence of good interpersonal skills and the ability to work as part of a team as well as to operate independently.

DESIRABLE CRITERIA:
1. Senior Lecturer: Fellowship of HEA.
2. Lecturer: University level Teaching qualification.
3. Both SL/L: Have undertaken (or currently be undertaking) PhD supervision, as primary supervisor or as part of a supervisory team.
4. Lecturer: Interest or experience in communicating ideas with the practitioner community through appropriate media.
5. Senior Lecturer: Ability to contribute to curriculum development and new programme leadership.
6. Senior Lecturer: Ability to contribute and deliver executive education programmes.
7. Lecturer: Ability to contribute and deliver executive education programmes.
8. Lecturer: Ability to contribute to curriculum development.
9. Senior Lecturer: Ability to establish collaborative links with the relevant practitioner community in specialist area through individual networking and engagement efforts.
10. Lecturer: Ability to establish collaborative links with the practitioner community through individual networking and engagement efforts.