

Candidate Information

Position:	Lecturer in Creative Writing (Prose)
School/Department:	School of Arts, English and Languages
Reference:	21/109259
Closing Date:	Monday 8 November 2021
Salary:	£37,467 to £51,799 per annum
Anticipated Interview Date:	Week Commencing 15 November 2021
Duration:	12 months (in the first instance)

JOB PURPOSE:

The School of Arts, English and Languages seeks to appoint a Lecturer in Creative Writing (Prose) for a period of one year (in the first instance). The successful candidate will have a strong track record of publication in creative prose, and ideally will have experience in a range of modes (the short story, the novel, creative non-fiction, etc). The candidate will contribute to teaching on the English with Creative Writing pathway and the MA in Creative Writing and will be an active member of the Seamus Heaney Centre, participating in the Centre's broad range of public engagement activities. A familiarity with, and willingness to teach, a variety of prose genres is welcome.

MAJOR DUTIES:

Teaching:

1. Convene or contribute to modules in Creative Writing (Prose), at undergraduate or postgraduate levels. Where appropriate, other teaching duties may be assigned by the Subject Lead.
2. Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students.
3. Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback.
4. Supervise undergraduate and postgraduate dissertations.

Research:

1. Possess, and continue to develop, a substantial profile as a publishing writer in creative prose.
2. Contribute to the research profile of the Seamus Heaney Centre with original creative publications with publishers of national or international standing.
3. Provide guidance to other staff and students on own specialist area.

Administration/Contribution to the Community:

1. Contribute to the School and Seamus Heaney Centre's outreach strategies by developing external links.
2. Provide pastoral care for students within own area to ensure that all issues are dealt with in a timely, sympathetic and effective manner.
3. Carry out designated light routine School administrative duties e.g. committee work and course administration.
4. Be responsible for the record-keeping associated with teaching and the preparation of teaching materials.

Planning and Organising:

1. Plan and manage own teaching and tutorials as agreed with the Subject Lead and Head of School/mentor.
2. Design/update modules in line with School's teaching strategy.
3. Plan and prepare research outputs to meet publication deadlines.

Resource Management Responsibilities:

1. Use teaching and research resources as required.
2. Act as mentor for students.

Internal and External Relationships:

1. Contribute to School Board and Examination Board and such committees relevant to administrative duties.
2. Collaborate with other staff within School.
3. Contribute to the School's outreach programme by establishing links with local community groups, industries etc.

ESSENTIAL CRITERIA:

1. A record of distinguished publications in the field of prose fiction.
2. A track record of publication in prose fiction.
3. Experience of teaching or workshopping creative writing.
4. Ability to contribute to broader management and administrative processes.
5. High level of analytical capability.
6. Ability to communicate complex information clearly.
7. Effective interpersonal skills.
8. Engagement in continuous professional development.
9. Ability to assess and organise resources.

DESIRABLE CRITERIA:

1. A doctorate in Creative Writing or a cognate area; completion of PGCHET or membership of appropriate professional body (e.g., HEA).
2. Experience of teaching in broad-based, team-taught introductory modules in Creative Writing at tertiary level.
3. Experience of small-group teaching (seminars and workshops) at undergraduate and postgraduate level.
4. Experience of supervising undergraduate and/or Masters-level dissertations.
5. Familiarity with a range of modes and genres in fiction and a willingness to teach and supervise in these areas.