



Candidate Information

Position: Lecturer (Education) Clinical Pharmacy
School/Department: School of Pharmacy
Reference: 21/109132
Closing Date: Monday 20 September 2021
Salary: AC2: £33,797 - £40,322 per annum. AC3: £41,526 - £51,034 per annum.
Anticipated Interview Date: Tuesday 12 October 2021

JOB PURPOSE:

To undertake teaching in the area of Clinical Pharmacy undergraduate and postgraduate level, and to contribute to the School's/area's administration/outreach activity. To maintain a portfolio of appropriate scholarly activity and contribute to School/work unit administration/outreach activity (Established Lecturer only).

MAJOR DUTIES:

Teaching:

1. Deliver a range of teaching and assessment activities in the degree programmes including lectures workshops, simulated activities, setting/marking coursework, examinations, OSCEs and class tests.
2. Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students.
3. Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback.
4. Supervise practical work where it is part of the course, and advise students on techniques.
5. Plan and develop independent teaching contributions and contribute to the design or revision of course units.
6. Help to develop the MPharm with a renewed focus on person-centred care and prescribing, underpinned by science.
7. Help ensure future pharmacists have the necessary skills, knowledge, and attributes to enable them to independently prescribe from the point of registration.
8. Assist in the development of a new teaching strand in clinical decision-making including risk management and the application of evidence and professional judgement, as well as strengthening existing teaching in physical assessment, examination and diagnostic skills.
9. Coordinate electronic delivery of teaching material.
10. Work with current staff to assist in on the development of interprofessional simulation activities through the KN Cheung SK Chin Intersim Centre.
11. Carry out duties that are appropriate to the post as may be reasonably requested by the Director of Education (Pharmacy).
12. Work with current staff to lead on the development of interprofessional simulation activities through the KN Cheung SK Chin Intersim Centre (Established Lecturer only).
13. Have responsibility for, and supervise simulated learning, and debrief students as appropriate (Established Lecturer only).
14. Develop and use a range of appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students (Establish Lecturer only)
15. Develop approaches to teaching and learning, which are appropriate for Clinical Pharmacy and may reflect developing practice (Establish Lecturer only).
16. Contribute to the enhancement of quality teaching within Clinical Pharmacy, School or Faculty (Established Lecturer only).
17. Contribute to the design of innovative teaching programmes and contribute to curriculum development (Establish Lecturer only).

Scholarly Activity:

1. Engage in scholarly activity e.g. participate in conferences, external funding applied for, book reviews and teaching/professional materials published.
2. Develop networking links with relevant professional bodies to ensure that own teaching reflects current best practice in Clinical Pharmacy.

3. Maintain and develop teaching and subject expertise.
4. Undertake CPD including fostering future pharmacists' leadership and management skills as part of the multidisciplinary team.
5. Engage in scholarly activity e.g. conference paper presentations, external funding secured, book reviews published, writing practice manuals, publication of professional materials (Established Lecturer only).
6. Develop proposals and prepare, in collaboration with others, funding bids for external contract work that might involve, for example, publishing materials for use within a profession (Established Lecturer only)

Administration/Contribution to the Community:

1. Contribute to the School's outreach strategy by developing external links and contribution to Open Days and other course promotional events.
2. Provide pastoral care for students within own area to ensure, as far as practicable, that relevant issues are dealt with in a timely, sympathetic and effective manner.
3. Carry out designated routine School administrative duties, including, for example, committee work, course administration, etc.
4. Facilitate the coordination of taught modules to the required quality standards and contribute to the quality assurance of the pharmacy degree programmes.
5. Be responsible for the record-keeping associated with teaching and the preparation of teaching materials.
6. Contribute significantly to the development and running of the School such as taking on appropriate School co-ordinating roles, assisting in the process of admissions, preparation of submission for teaching quality assessment etc. (Established Lecturer only).
7. Act as a personal tutor for students within the discipline of Clinical Pharmacy nursing to ensure, as far as practicable, that relevant issues are dealt with in a timely, sympathetic and effective manner (Established Lecturer only).

Planning and Organising:

1. Plan and manage own teaching and tutorials as agreed with Director of Education (Pharmacy).
2. Modules are designed/updated in line with School's teaching strategy.
3. As module co-ordinator, liaise with others (such as support staff or academic colleagues) to ensure student needs and expectations are met (Established Lecturer only).
4. Plan for and set teaching objectives over a number of years (Established Lecturer only).
5. Manage projects relating to own area of work (Established Lecturer only).

Resource Management Responsibilities:

1. Manage teaching resources, laboratories and workshops as required.
2. Act as mentor for students.
3. Mentor colleagues with less experience and advise on personal development (Established Lecturer only).
4. Depending on the area of work, could supervise the work of others (Established Lecturer only only).
5. Manage own teaching and administrative demands under general supervision of Head of School (Established Lecturer only).
6. Assist in the development of skills and competence in others (for example through the supervision of Teaching Assistants) (Established Lecturer only).

Internal and External Relationships:

1. Membership of the School Board and Examination Board and such committees relevant to their administrative duties.
2. Collaborate with other staff within School.
3. Involved in developing links or joining external networks to share information and ideas.
4. Contribute to the School's outreach programme by establishing links with local community groups, industries and clinical practitioners etc.
5. Participate in and develop networks, for example to identify sources of funding, contribute to student recruitment, secure student placements, market the institution, facilitate outreach work, generate income, obtain consultancy projects, or build relationships for future activities (Established Lecturer only).

ESSENTIAL CRITERIA:

1. Honours degree or equivalent in pharmacy which is registrable with the Pharmaceutical Society of Northern Ireland or the General Pharmaceutical Council (GB).
2. At least two years' experience, within the last five years, as a qualified independent pharmacist prescriber.
3. MSc or equivalent.
4. Evidence of ability to publish.

5. Evidence of recent, relevant scholarly activity in clinical pharmacy (for example, development of clinical guidelines) (Established Lecturer only).
6. Teaching experience, commensurate with stage of career.
7. Experience of contribution to broader management and administrative processes.
8. Relevant academic administrative/management experience (Established Lecturer only).
9. Ability to design course materials and to plan and organise the delivery and assessment of taught courses in own specialism.
10. Good organisational skills with the ability to work on own initiative.
11. Understanding of resource management processes and skills to apply them effectively.
12. Ability to strengthen the School's national and international education networks.
13. Good communication skills with the ability to impart complex information concisely and clearly.
14. Effective interpersonal skills to liaise with students and colleagues.
15. Able to present plans and reports to the wider academic community and non-academic audiences, including clinical pharmacy communities.
16. Ability to work independently with a high level of motivation whilst also working in a team.
17. Ability to encourage commitment to learn in others.
18. High level of analytical capability.
19. Leadership capability.
20. Must be prepared to travel when required.

DESIRABLE CRITERIA:

1. Completion of a PGCHET (or equivalent) or HEA membership.
2. PhD in Pharmacy or a closely related area.
3. Completion of a leadership or risk management training programme.
4. Experience as an independent pharmacist prescriber within the primary care sector.
5. Expertise in applying equality, diversity and inclusion principles in the context of combatting discrimination and/or health inequalities.
6. Experience in developing a programme of educational research. (Established Lecturer only).
7. Experience of module co-ordinator. (Established Lecturer only).
8. Experience of teaching postgraduate (taught) students (Established Lecturer only).
9. Experience of student mentorship / or pastoral tutor (Established Lecturer only).
10. Experience of educational quality assurance mechanisms (Established Lecturer only).
11. Experience of a range of assessment methodologies (Established Lecturer only).
12. Demonstrable understanding of the complexities of marketing/selling Higher Education in either domestic or international markets (Established Lecturer only).