

Candidate Information

Position:	Research Fellow
School/Department:	Research (SSESW)
Reference:	21/109046
Closing Date:	Monday 9 August 2021
Salary:	£36,914 - £40,322 per annum.
Anticipated Interview Date:	Monday 23 August 2021
Duration:	Fixed term contract available for 20 months

JOB PURPOSE:

To assist in planning, conducting and delivering the research project 'Experiences of education among minority ethnic groups in Northern Ireland', funded by the Nuffield Foundation.

MAJOR DUTIES:

1. Supporting the core research team in carrying out the project.
2. Contributing to all aspects of qualitative data collection and analysis with children, parents/carers and organisational stakeholders, including use of creative methods (e.g. map-drawing and collage).
3. Undertaking literature reviews and policy analysis on topics of relevance to the research.
4. Liaising with the project advisory group, comprising youth representatives, academics and representatives of statutory and voluntary agencies.
5. Preparing interim and final project reports and research summaries.
6. Preparing material for publication in national and international academic journals, presentations at international conferences, press releases and social media sites.
7. Assisting with organisation of stakeholder workshop.
8. Carrying out routine administrative tasks associated with the project. These might include organisation of project meetings and associated documentation and liaising with external suppliers.
9. Other specific duties as allocated by the PI and CI's of the project.

Planning and Organising:

1. Plan for and set research objectives from 1-6 months in advance.
2. Plan own day to day activity within framework of the agreed research programme.
3. Plan for the use of research resources as appropriate.
4. Plan up to 6 months in advance to meet deadlines for research reports, journal publications and papers for conferences
5. Meet regularly with the PI and CI's to discuss and monitor progress in relation to goals and targets.

Resource Management Responsibilities:

1. Manage own research and administrative demands under supervision of the PI.
2. Ensure research resources are used in an effective and efficient manner.

Internal and External Relationships:

1. Collaborate with other staff in the School of Social Sciences, Education and Social Work and externally where directed, or as opportunities arise, to further the project and its aims.
2. Build internal contacts and participate in internal networks for the exchange of knowledge.
3. Develop external networks involving academics, non-governmental organisations (NGOs), policymakers, service providers and organisations working with minority ethnic and migrant groups in Northern Ireland.

ESSENTIAL CRITERIA:

1. An upper second class honours degree (or equivalent) or a Masters degree in education, social science or other relevant subject.
2. Have or be about to obtain a PhD in education, sociology or a cognate discipline.
3. At least two years' experience of undertaking qualitative data collection and analysis.
4. At least one year's experience of undertaking research with minority ethnic and/or newcomer communities (in an academic, paid or voluntary capacity).
5. Good understanding of theory and research relating to education and 'race', ethnicity and/or migration.
6. Experience of communicating research to lay audiences.
7. Publication record commensurate with experience.
8. Ability to contribute to broader management and administrative processes.
9. Ability to contribute to research impact through links with stakeholders such as policymakers, teachers, and statutory and voluntary sector organisations.
10. Willingness to undertake additional training in research methods and other related skills as required.
11. Ability to communicate complex information clearly.
12. Evidence of a high standard of report-writing skills.
13. Demonstrable intellectual ability.
14. Ability to assess and organise resources.
15. Evidence of being able to work flexibly and to meet deadlines.
16. Willingness to work as part of a team.
17. Willingness to travel around Northern Ireland as required.

DESIRABLE CRITERIA:

1. Experience of using creative research methods.
2. Experience of conducting research with children.
3. Experience of successfully organising events.
4. Prior experience of linking with external colleagues and developing networks.
5. Knowledge of the Northern Ireland education system.
6. Fluency in Polish, Lithuanian, Romanian, Portuguese, Arabic or other minority language.
7. Current valid driving licence and access to a car.