



Candidate Information

Position: Lecturer in Sociology
School/Department: School of Social Sciences, Education and Social Work
Reference: 21/108867
Closing Date: Monday 21 June 2021
Salary: £36,914 to £51,034 per annum.
Anticipated Interview Date: Tuesday 20 July 2021

JOB PURPOSE:

To undertake research in line with the School's research strategy, to teach at undergraduate and postgraduate level, and to contribute to School administration/outreach activity.

MAJOR DUTIES:

Teaching:

1. Develop and deliver teaching, assessment and activities at undergraduate and postgraduate level, including lectures, setting/marking coursework.
2. Contribute to the design of teaching programmes in the field of sociology.
3. Develop the teaching activities of the School by pursuing innovative teaching methods.
4. Taking responsibility for the quality of course units delivered, including online and guidance materials necessary to deliver those units.

Research:

1. Develop and contribute to the research activities of the School by developing/ sustaining a personal research plan that includes managing and undertaking research activities and/or maintaining a reputation as an expert in own subject area within the field of sociology.
2. Develop/sustain a high-quality publication record by publishing in internationally renowned, high quality refereed journals and presenting at national and international conferences in the field of sociology.
3. Develop research proposals and funding bids in collaboration with others.
4. Ensure that research projects are completed on time and within budget.

Administration/Contribution to the Community:

1. Contribute to the School's outreach strategy by developing external links.
2. Undertake personal tutoring with students within own area to ensure, as far as practicable, that all relevant issues are dealt with in a timely, sympathetic and effective manner.
3. Carry out designated School functions, including, for example, participation in committee work, assisting in the process of admissions, preparation of submission for teaching quality assessment or the REF.
4. Act as mentor to colleagues as appropriate, specifically Teaching Assistants, advising on their personal development and ensuring that they are meeting the standards required.

Planning and Organising:

1. Be involved in strategic planning for the School/work unit and contribute to the University's strategic planning process as appropriate.
2. Plan for and set teaching and research objectives over a number of years.
3. Plan and deliver teaching programmes.
4. Contribute to the management of quality, audit and other external assessments.

Resource Management Responsibilities:

1. Manage own teaching, research and administrative demands under general supervision of Head of School.

2. Manage use of resources for research and teaching.
3. Participate in judgements regarding the use of resources within their research project/school.
4. Act as mentor for students in capacity of personal tutor.

Internal and External Relationships:

1. Communicate complex and conceptual ideas to students as well as to peers using a range of media.
2. Member of the School Board and Examination Board as appropriate and such committees relevant to their administrative duties.
3. Collaborate with other academics within School.
4. Participate in and develop networks, for example to identify sources of funding, contribute to student recruitment, act as website editor, secure student placements, market the institution, facilitate out reach work, generate income, obtain consultancy projects, or build relationships for future activities.
5. Contribute to the School's outreach programme by establishing links with local community groups including employers and professional bodies to foster collaboration.

ESSENTIAL CRITERIA:

1. Primary or higher degree in a relevant social science subject.
2. PhD or equivalent awarded in Sociology or commensurate discipline.
3. Research interests directly relevant to Sociology.
4. An emerging track record of publication in peer reviewed/refereed journals that are REF returnable and appropriate to subject and stage of academic career.
5. Experience of lecturing and tutoring at University level or equivalent in a relevant social science discipline.
6. Willingness to contribute to a range of administrative tasks.

DESIRABLE CRITERIA:

1. Subject of PhD research directly relevant to the School's research themes.
2. Higher Education Academy membership (or equivalent HE teaching qualification).
3. A high academic standing via a record of peer reviewed publications and conference presentations.
4. Evidence of a clear research plan with a view to building successful external research grant applications.
5. Research interests in the fields of social inequalities, political and cultural sociology, and/or the sociology of race and ethnicity.
6. Evidence of ability to design under and postgraduate modules based on research expertise.
7. Evidence of good teaching evaluations from students/and or peers.
8. Evidence of providing student supervision and support.
9. Experience delivering research methods teaching including applied quantitative or qualitative skills.
10. Evidence of academic leadership.
11. Contribution to a wide range of community/outreach activities.
12. Ability to communicate clearly and effectively to students, academic colleagues and professional bodies and managers.
13. Ability to work independently and collegially.