



## Candidate Information

<b>Position:</b>	Lecturer (Education) in Film and Screen Production
<b>School/Department:</b>	School of Arts, English and Languages
<b>Reference:</b>	21/108798
<b>Closing Date:</b>	Monday 10 May 2021
<b>Salary:</b>	£36,914 to £51,034 per annum
<b>Anticipated Interview Date:</b>	Friday 21 May 2021
<b>Duration:</b>	18 months

### **JOB PURPOSE:**

To teach at undergraduate and postgraduate level; and to contribute to School administration and outreach activity.

### **MAJOR DUTIES:**

#### **Teaching:**

1. Deliver a range of teaching, supervision and assessment activities with specific expertise in screenwriting within an established programme of film studies and screen production for undergraduate and postgraduate students. The BA and MA programmes include workshops, seminars, lectures, and tutorials
2. Develop approaches to teaching and learning which are appropriate for film studies and screen production and reflect current practices in the subject area.
3. Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students.
4. Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and evaluation feedback.
5. Plan and develop independent teaching contributions and contribute to the design or revision of course units.

#### **Research:**

1. Engage in scholarly activity which relates to film and screen education.

#### **Administration/Contribution to the Community:**

1. Contribute to the School's recruitment and outreach strategy by developing meaningful external links with relevant film and screen industry, culture, and education organisations.
2. Provide pastoral care for students within own area to ensure, as far as practicable, that relevant issues are dealt with in a timely, sympathetic and effective manner.
3. Carry out designated School administrative duties, including, for example, committee work, course administration, open days, assisting in the process of admissions, preparation of submission for teaching quality assessment, etc
4. Be responsible for the record-keeping associated with teaching and the preparation of teaching materials.

#### **Planning and Organising:**

1. Plan for and set teaching and research objectives over a number of years.
2. Plan and manage own teaching as agreed with Head of School.
3. As module convenor, co-ordinate with others (such as support staff or academic colleagues) to ensure student needs and expectations are met.
4. Design/update modules in line with School's teaching strategy.
5. Plan for the use of teaching and research resources, practicals and workshops as appropriate.

#### **Resource Management Responsibilities:**

1. Manage own teaching, administrative, and research demands under general supervision of Head of School.
2. Assist in the development of skills and competence in others (for example, through the supervision of students).
3. Manage use of resources for teaching film and screen production.

4. Participate in judgements regarding the use of resources within the school.
5. Act as mentor for students in capacity of personal tutor.

**Internal and External Relationships:**

1. Member of the School Board and Examination Board, and such committees relevant to administrative duties.
2. Collaborate with other academics within School.
3. Participate in and develop networks, for example to identify sources of funding, contribute to student recruitment, act as social media editor for subject area, secure student placements, market the institution, facilitate out reach work, generate income, obtain consultancy projects, or build relationships for future activities.
4. Contribute to the School's outreach programme by establishing links with local community groups, industries, etc.

**ESSENTIAL CRITERIA:**

1. Relevant postgraduate degree in Film/Media/Visual Arts.
2. Teaching experience to degree level in Screenwriting.
3. Teaching experience in concepts and practices of film editing.
4. Experience collaborating with relevant film and screen industry, culture and educational organisations.
5. Experience of contributing to the planning and development of projects relating to film and screen education.
6. Demonstrable ability to make funding applications in relation to scholarly activity, teaching, and/or training projects.
7. Ability to communicate complex information effectively.
8. Ability to assist in management of resources and staff. Demonstrable intellectual ability. Networking.

**DESIRABLE CRITERIA:**

1. Recognised teaching qualification (eg. PGCHET, PGCE, PCET) and/or membership of an appropriate professional and/or teaching body e.g., HEA.
2. PhD at or near completion.
3. Experience in teaching either film production, or documentary practice.
4. Experience in writing for the screen, including knowledge and experience of current industrial technologies, workflows, practices, and policies.
5. Evidence of recent and/or forthcoming practice-based scholarly outputs in Film/Media/Visual Arts.