

## Candidate Information

<b>Position:</b>	Research Fellow - Part-time (0.6fte)
<b>School/Department:</b>	Psychology
<b>Reference:</b>	21/108709
<b>Closing Date:</b>	Monday 12 April 2021
<b>Salary:</b>	£33,797 to £35,845 per annum (pro rata)
<b>Anticipated Interview Date:</b>	Wednesday 28 April 2021
<b>Duration:</b>	The post is expected to commence in July 2021 until December 2022

### JOB PURPOSE:

This postdoctoral research position will be based in the Research Centre for Stress Trauma and Related Conditions (STARC) in the School of Psychology at Queens University Belfast. The post is expected to commence in July 2021 until December 2022. This 16 months post will conduct research on the health and wellbeing of military veteran families in the UK. The UK Veterans Family Study is a mixed methods project in which researchers will conduct individual interviews and focus groups with veteran family members and service providers. Researchers will also design and implement a psychological wellbeing survey. The successful candidate for the current post will focus on the latter but also contribute to the former. In addition, there will be a focus on project coordination and administration. This is a unique opportunity to work in an interdisciplinary team of academics and service providers from across all 4 nations of the UK. Please note that this position is part-time and the candidate will be required to work 3 days per week. The days of work are flexible and will be agreed between the candidate and the PI.

### MAJOR DUTIES:

1. Day to day responsibility for the running of this programme of research.
2. Regular liaison with the PI and CIs concerning updates on project milestone; flagging up problems as they arise.
3. Be a key liaison point for all internal and external collaborators and stakeholders as directed by the project and by the PI.
4. Explain the project to colleagues to allow them to explain this to potential participants with clarity and answer queries to encourage participation whilst being mindful that participation is voluntary.
5. Track and manage response rates for the research project and ensure recruitment is as expected within the designated timeframe.
6. Oversee data management processes including cleaning and validation of questionnaire/interview data and ensure implementation and adherence to the data management plan.
7. Be involved in the analysis and writing up of academic products, including interim reports for the funder, project reports, and submissions to peer-review journals.
8. Prepare presentations and attend and present at relevant meetings and seminars as required.
9. Where appropriate, set up, screen, clean and oversee the management of administrative, statistical and qualitative databases.
10. Travel in-line with the requirements of the post (and COVID19 regulations).
11. Carry out routine administrative tasks associated with STARC to ensure that projects are completed on time and within budget. These might include managing project diaries, organisation of collaborator / stakeholder meetings and associated documentation, financial management, and risk assessment of research activities.
12. Any other duties appropriate to the grade and nature of the post.

### Planning and Organising:

1. Manage research demands under general supervision of PI.
2. Plan for the use of research resources and workshops where appropriate.
3. Plan own day-to day activity within framework of the agreed work plan.
4. Plan in advance to meet deadlines associated with the research and as directed by the PI.
5. Coordinate and liaise with other members of the research group over work progress.

**Resource Management Responsibilities:**

1. Ensure research resources are used in an effective and efficient manner.
2. Provide guidance as required to support staff and any students who may be assisting with research.

**Internal and External Relationships:**

1. Liaise on a regular basis with colleagues and students.
2. Build contacts and participate in networks for the exchange of information and to form relationships for future collaboration.
3. Join external networks to share information and ideas.

**ESSENTIAL CRITERIA:**

1. Honours Degree in Psychology or related discipline.
2. A PhD in Psychology, Epidemiology, Statistics or related discipline.
3. At least 3 years relevant research experience.
4. Demonstrable experience of having worked with multidisciplinary teams involved in research.
5. Understanding of issues with data confidentiality/security/data sharing.
6. Project management experience preferably in an academic setting.
7. Demonstrable experience of participant recruitment in complex environments and/or on sensitive topics.
8. Demonstrable experience of designing and collecting quantitative survey data, including using online survey software such as Qualtrics.
9. Demonstrable experience of using a range of statistical packages (for example, AMOS, MPlus, R, SPSS, etc.)
10. Demonstrable experience of presenting research nationally and/or internationally.
11. A peer reviewed publication record commensurate with career stage.
12. Evidence of expertise in advanced statistical modelling techniques and/or advanced longitudinal analyses.
13. Proven ability to manage a research project.
14. Evidence of good organisational and administrative skills.
15. Demonstrable experience of managing research data such as data entry, data cleaning and producing datasets.
16. Demonstrable experience of engaging with key stakeholders through advisory panels and/or PPI groups.
17. Evidence of ability to engage and communicate effectively with a broad range of stakeholders.
18. Proven ability to communicate complex information clearly.
19. Demonstrable intellectual ability.
20. Ability to assess and organise resources.
21. Willingness to travel in line with the requirements of the post.
22. Enhanced Disclosure and Security checks.

**DESIRABLE CRITERIA:**

1. MSc related to Clinical Psychology or Mental Health.
2. Evidence of expertise in qualitative research techniques.
3. Evidence of authorship of research reports from funded research projects.
4. Experience dyadic data analyses.
5. Experience of supporting/ teaching students at undergraduate/ postgraduate level.
6. Experience of managing contract research staff.
7. Supervision of PhD researchers.
8. Experience of delivering presentations to a variety of audiences.
9. Knowledge of Armed Forces Culture.