

## Candidate Information

<b>Position:</b>	Part Time Research Assistant (We Value Food)
<b>School/Department:</b>	Institute for Global Food Security
<b>Reference:</b>	20/108139
<b>Closing Date:</b>	Wednesday 4 March 2020
<b>Salary:</b>	£28,331 per annum (pro rata) per annum,.
<b>Anticipated Interview Date:</b>	Monday 16 March 2020
<b>Duration:</b>	Available until 31 December 2020

### JOB PURPOSE:

To be an active member of the We Value Food project research team and to assist in the planning and delivery of the research so that the overall research objectives of the project are completed.

The successful candidate will be involved in designing, conducting and evaluating novel approaches to be used to engage next generation audiences: students from primary school to university and will be required to conduct workshops, focus groups in various locations across Northern Ireland.

### MAJOR DUTIES:

1. To work as part of the Consumer group within Institute for Global Food Security, Queen's University Belfast.
2. To contribute to the design and development of novel approaches to educate and engage next generation food consumers, including the development modification of educational content.
3. To work with a variety of key stakeholders in the co-creation of engagement approaches, such as educators, chefs, and industry.
4. To conduct workshops and focus groups.
5. To be responsible for conducting and evaluating novel engagement approaches with a focus on tertiary students, including completing efficacy assessments and providing recommendations for future work.
6. To work effectively with international partners, leading and directing work of partners as and when required.
7. To assist with ethical and research governance procedures in relation to the study.
8. To carry out analyses, critical evaluations, and interpretations of all relevant data.
9. To write reports for the funding body at regular intervals as needed.
10. To present regular progress reports for the research team or to external audiences to disseminate and publicise research findings.
11. To carry out routine administrative tasks associated with the research project to ensure that project is completed on time and within budget, including organisation of project meetings and documentation, financial control, risk assessment of research activities.
12. To present work as appropriate at local, national and international conferences.
13. To review scientific literature and develop new food-related research projects.
14. Any other duties related to the successful achievement of the above study.

### Planning and Organising:

1. To plan for delivery of specific deliverables of the research project's scientific outputs on time.
2. To plan for the use of research resources as appropriate.
3. To plan own day-to-day activity within framework of the agreed research programme.
4. To plan to meet deadlines for journal publications and abstract submissions.
5. Coordinate and liaise with other members of the research group regarding progress.

### Resource Management Responsibilities:

1. To ensure research resources are used in an effective, responsible and efficient manner.
2. To provide support and guidance as required to staff and students assisting with the research.

**Internal and External Relationships:**

1. To liaise on a regular basis with colleagues, students and key stakeholders.
2. To maintain existing and establish new internal contacts and participate in internal networks for the exchange of information and to form relationships for future collaboration.
3. To maintain existing and establish new external networks to share information and ideas.
4. To contribute to the School's outreach programme by maintaining existing and establishing new links with stakeholders and project partners.

**ESSENTIAL CRITERIA:**

1. Degree in Food/Education/Psychology or a related discipline.
2. At least one year's relevant experience of food or other relevant research/education.
3. Experience of management and co-ordination of research or educational programmes.
4. IT skills to include experience with Microsoft Office suite.
5. Clear and confident communicator.
6. Ability to give formal presentations.
7. Ability to work independently and on own initiative, as well as part of a team.
8. Ability to act decisively and confidently.
9. Ability to write reports and meet deadlines.
10. Ability to deal competently with administrative tasks and contribute to broader management tasks.
11. Ability to participate in or initiate collaborative research.
12. Ability to work in a multi-disciplinary environment as part of a research/education team.
13. Access to transport or ability to meet the mobility requirements of the post.
14. Willingness to travel to other venues outside the Greater Belfast area, as required.
15. Willingness to undertake international travel as required (up to 4 times per annum).
16. Willingness to work outside normal hours as required.

**DESIRABLE CRITERIA:**

1. Postgraduate qualification in food/education or a closely related discipline.
2. Experience of undertaking a range of community engagement, outreach and dissemination activities.
3. Evidence of having co-ordinated a research project/ or programme to successful completion.
4. Experience of public engagement activities and disseminating research to non-academic audiences.
5. An interest and expertise in cooking.
6. Strong commitment to a career in research.