Candidate Information

Position: Lecturer (Education) in Applied Behaviour Analysis (ABA)
School/Department: Education (SSESW)
Reference: 20/108102
Closing Date: Thursday 13 February 2020
Salary: £36,914 - £51,034 per annum
Anticipated Interview Date: Tuesday 10 March 2020
Duration: This position is available immediately until 31 December 2020

JOB PURPOSE:

The School of Social Sciences, Education and Social Work is seeking to appoint a Lecturer (Education) who will contribute to the delivery of a high quality postgraduate programme in Applied Behaviour Analysis for the period of 12 months (January 2020 to December 2020) and contribute to the School's outreach activity and teaching-related administration.

MAJOR DUTIES:

1. Engage in scholarly activity, for example through conference participation, applying for external funding and/or publication.
2. Develop networking links with relevant professional bodies to ensure that own teaching reflects current best practice in own area of subject specialism.
3. Maintain and develop teaching and subject expertise.

Teaching:

1. Deliver a range of teaching and assessment activities in modules pertaining to the Master's in Applied Behaviour Analysis at postgraduate level, specifically co-ordinating two core MScABA postgraduate modules. Tasks include designing and delivering lectures, tutorials/seminars, setting/marking coursework, tutoring students through the University online platform (Canvas) and overseeing Teaching Assistants who contribute in the modules.
2. Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students.
3. Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback.
4. Supervise postgraduate dissertations in the School.
5. Plan and develop independent teaching contributions across modules and contribute to the design or revision of course units. The post-holder will be expected to convene two core postgraduate modules pertaining to the MScABA (Concepts and Principles of Behaviour Analysis & Assessment in Behaviour Analysis), as well as contribute to other ABA postgraduate modules in the School as needed.
6. Help to develop appropriate teaching approaches and contribute to curriculum development.

Administration/Contribution to the Community:

1. Contribute to the School's outreach strategy by developing external links.
2. Provide pastoral care for students within own area to ensure, as far as practicable, that relevant issues are dealt with in a timely, sympathetic and effective manner.
3. Carry out designated routine School administrative duties, including, for example, committee work, course administration, etc.
4. Be responsible for the record–keeping associated with teaching and the preparation of teaching materials.

Planning and Organising:

1. Plan and manage own teaching and tutorials as agreed with Head of School/mentor.
2. Modules are designed/updated in line with School's teaching strategy.

Resource Management Responsibilities:

1. Use teaching resources as required.

Internal and External Relationships:
1. Membership of the School Board and Examination Board and such committees relevant to their administrative duties.
2. Collaborate with other staff within School and in particular with the MScABA Director.
3. Become involved in developing links or joining external networks to share information and ideas.
4. Contribute to the School's outreach programme by establishing links with relevant external bodies.

ESSENTIAL CRITERIA:
1. Will have or be about to obtain a PhD in a relevant area of social science.
2. Be a Board Certified Behaviour Analyst (BCBA) or expect to sit and pass the BCBA exam within 3 months of appointment.
3. Teaching experience using a range of teaching methods.
4. Experience of marking written assignments.
5. Demonstrable ability to design course materials and to plan and organise the delivery and assessment of taught courses in own specialism.
6. Demonstrable ability to contribute to scholarly activity in a relevant area of social science.
7. Ability to contribute to broader management and administrative processes.
8. High level of analytical capability.
9. Ability to communicate complex information clearly.
10. Effective interpersonal skills to liaise with students and colleagues and work as part of a team.
11. Ability to encourage commitment to learn in others.

DESIRABLE CRITERIA:
1. Working towards PGCHET and/or membership of an appropriate professional and/or teaching body e.g. HEA.
2. Postgraduate degree in the discipline of Applied Behaviour Analysis.
3. Experience of teaching in the discipline of Applied Behaviour Analysis at university level or equivalent.
4. Experience of utilising online teaching methods
5. Research expertise relevant to the teaching of Applied Behaviour Analysis.
6. Ability to assess and organise resources.