



Candidate Information

Position:	Lecturer in TESOL/Intercultural Education
School/Department:	School of Social Sciences, Education and Social Work
Reference:	19/107780
Closing Date:	Monday 23 September 2019
Salary:	£36,261 to £50,132 per annum.
Anticipated Interview Date:	Tuesday 8 or Wednesday 9 October 2019

JOB PURPOSE:

To undertake research relevant to Teachers of English to Speakers of Other Languages (TESOL) and Intercultural Education in line with the School's research strategy, To teach at postgraduate level, undertake scholarly activity and to contribute to the School's administration/outreach activity, in the subject area of (TESOL) and Intercultural Education and particularly in relation to the School's TESOL courses. Appointments may be made at Ac2 or Ac3 level, depending on qualifications and experience.

MAJOR DUTIES:

Teaching:

1. Develop teaching methods, design course units and deliver teaching and assessment activities including lectures, coursework and workshops particularly in TESOL for the MSc and doctoral programmes.
2. Oversee the contribution of external tutors to the MSc TESOL programme.
3. Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students.
4. Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback.
5. Help to develop and roll out an innovative programme in TESOL and Intercultural Education (including online/blended learning formats) and contribute to curriculum development for the MSc TESOL
6. Contribute to existing modules and/or develop and deliver new modules to the School's existing masters and taught doctorate programme, as appropriate, and to supervise masters dissertation students.
7. Deliver teaching and assessment activities within own area of specialism including lectures, setting/marking coursework, practicals, and field work to undergraduates and postgraduates
8. Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students.
9. Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback.
10. May oversee research students as directed by Head of School.
11. Supervise practical work where it is part of the course, and advise students on techniques.
12. Plan and develop independent teaching contributions and contribute to the design or revision of course units.
13. Help to develop appropriate teaching approaches and contribute to curriculum development.

Scholarly Activity:

1. Develop and plan an area of personal research and expertise in TESOL and Intercultural Education, and/or undertake research under supervision within a specific research project in TESOL and Intercultural Education or as a member of a research team in TESOL and Intercultural Education.
2. Sustain an extensive record of published research findings by publishing in refereed journals and presenting at national/international conferences.
3. Develop innovative research proposals and lead funding bids
4. Direct, coach and develop research staff, where appropriate.
5. Ensure research projects are completed on time and within budget.
6. Provide guidance to other staff and students on own specialist area in TESOL and Intercultural Education

Administration/Contribution to the Community:

1. Coordinate the MSc TESOL programme, including identifying and overseeing external tutors where necessary.
2. Provide pastoral care for students within own area to ensure that all issues are dealt with in a timely, sympathetic and effective manner.
3. Be responsible for the record-keeping associated with teaching and the preparation of teaching materials.
4. Carry out designated routine School administrative duties, including, for example, participation in committee work, assisting in the process of admissions, student recruitment and retention etc.
5. Contribute to the School's outreach strategy by developing external links.

Internal and External Relationships:

1. Member of the School Board and Examination Boards and such committees as are relevant to administrative duties.
2. Collaborate with other staff within School.
3. Develop partnerships with schools and links with external networks, for example, with external examiners and educational bodies.
4. Contribute to the School's outreach programme by establishing links with local community groups, etc.

ESSENTIAL CRITERIA:

1. A primary degree (at least 2:1) in Education, Languages, Linguistics, English Language, Psychology, Bilingual Education, Philology or a related field.
2. Hold or be about to obtain a PhD in Education, TESOL, Applied Linguistics, Intercultural Education, Languages, Linguistics, English Language, Bilingual Education, English Medium Instruction/Education, Philology or a related field.
3. A publication record (including papers in press) commensurate with stage of career that is REF returnable.
4. Potential to earn external research income.
5. Research interests that are sustainable and which complement or enhance research activities of School in TESOL and Intercultural Education.
6. A minimum of 3 years research experience in a relevant field.
7. Relevant teaching experience (commensurate with stage in career) demonstrating the potential to develop and deliver the teaching in a relevant area.
8. Ability to design course materials and to plan and organise the delivery and assessment of taught postgraduate courses in TESOL and Intercultural Education.
9. Ability to contribute to broader management and administrative processes.
10. High level of analytical capability.
11. Ability to communicate complex information clearly.
12. Effective interpersonal skills.
13. Engagement in continuous professional development.
14. Ability to assess and organise resources.

DESIRABLE CRITERIA:

1. PGCHET and/or membership of an appropriate professional and/or teaching body eg. HEA
2. Experience of supervising doctoral students.
3. Experience of supervising TESOL/Applied Linguistics dissertations.
4. Evidence of successfully attracting external research income.
5. Evidence of significant contributions to research projects, writing final reports etc.
6. Successful completion of TESOL/Applied Linguistics research project(s).
7. Experience with delivery of level M courses in TESOL/Applied Linguistics.
8. Experience in innovative teaching methods including online delivery.