



Candidate Information

Position:	Senior Lecturer, Teaching of English to Speakers of Other Languages (TESOL)
School/Department:	School of Social Sciences, Education and Social Work
Reference:	19/107778
Closing Date:	Monday 23 September 2019
Salary:	£51,630 to £59,828 per annum
Anticipated Interview Date:	Thursday 10 October 2019

JOB PURPOSE:

To undertake research in line with the School's research strategy, to teach at postgraduate level, and to contribute to School administration/outreach activity.

MAJOR DUTIES:

Teaching:

1. Develop teaching methods, design course units and deliver teaching and assessment activities including lectures, coursework, and fieldwork according to own area of subject specialism within the field of TESOL.
2. Develop the teaching activities of the School by pursuing new and innovative teaching approaches taking the responsibility for the quality of course units and delivering a range of teaching and assessment activities including lectures, setting/marking coursework, and fieldwork according to own area of subject specialism within the field of TESOL
3. Contribute to the enhancement of quality teaching within TESOL
4. Develop and advise others on learning and teaching tasks and methods.
5. Contribute to the design of innovative teaching programmes in the field of TESOL

Research:

1. Develop and contribute to the research activities of the School by sustaining a personal research plan by, managing and undertaking research activities and/or maintaining a reputation as an expert in own subject area within the field of TESOL.
2. Sustain a high-quality publication record by publishing in refereed journals and presenting at national and international conferences in the field of TESOL.
3. Develop research proposals and funding bids in collaboration with others.
4. Direct, coach and develop research staff, where appropriate.
5. Ensure that research projects are completed on time and within budget.

Administration/Contribution to the Community:

1. Contribute to the School's outreach strategy by developing external links.
2. Provide pastoral care for students within own area to ensure, as far as practicable, that all relevant issues are dealt with in a timely, sympathetic and effective manner.
3. Carry out designated School functions, including, for example, participation in committee work, assisting in the process of admissions, preparation of submission for teaching quality assessment or the REF.
4. Carry out designated routine School administrative duties, including, for example, participation in committee work, assisting in the process of admissions, student recruitment and retention etc.
5. Act as mentor or appraiser to colleagues, including external tutors, advising on their personal development and ensuring that that they are meeting the standards required.

Planning and Organising:

1. Be involved in strategic planning for the School/work unit and contribute to the University's strategic planning process.
2. Plan and deliver research, teaching and consultancy or similar programmes and ensure that resources are available.
3. Contribute to the management of quality, audit and other external assessments.

Resource Management Responsibilities:

1. Manage own teaching, research and administrative demands under general supervision of Head.
2. Manage use of resources for research and teaching.
3. Participate in judgements regarding the use of resources within their research project/school.
4. Act as mentor for students in capacity of personal tutor.
5. Mentor colleagues with less experience and advise on personal development.
6. Supervise the work of others, for example in research teams and projects.

Internal and External Relationships:

1. Communicate complex and conceptual ideas to students as well as to peers using high level skills and a range of media.
2. Member of the School Board and Examination Board and such committees relevant to their administrative duties.
3. Collaborate with other academics within School.
4. Participate in and develop networks, for example to identify sources of funding, contribute to student recruitment, act as website editor, secure student placements, market the institution, facilitate out reach work, generate income, obtain consultancy projects, or build relationships for future activities.
5. Contribute to the School's outreach programme by establishing links with local community groups including employers and professional bodies to foster collaboration.

ESSENTIAL CRITERIA:

1. A primary degree (at least 2:1) in Education, Languages, Linguistics, English Language, Psychology, Bilingual education, Philology or a related field.
2. A PhD or taught doctorate in education, TESOL, Applied Linguistics, Languages, Linguistics, English Language, Bilingual education, Philology or a related field.
3. Evidence of being an outstanding researcher.
4. A strong track record of publication in peer reviewed/refereed journals or other outlets that are REF returnable and appropriate to subject and stage of academic career
5. Evidence of successful research grant applications to generate external research income.
6. Classroom experience as a teaching assistant or in other roles.
7. Evidence of a lecturer across a broad range of subjects.
8. Evidence of PhD supervision.
9. Evidence of contributions to school or university communities.
10. Evidence of involvement with wider community/ outreach activities.
11. Evidence of scholarly activity eg conference papers, network involvement, book reviews.
12. Ability to communicate complex information effectively.
13. Demonstrable intellectual and leadership ability.

DESIRABLE CRITERIA:

1. Completed PGCHET (or equivalent) with HEA membership
2. A high academic standing with a reputation in research and/or teaching within subject specialism.
3. A sustained publication record in peer reviewed/refereed journals or invited presentations that are REF returnable.
4. Evidence of successful external research grant applications
5. Sustained teaching experience at University level having ability to design modules and assessment methods.
6. Evidence of good teaching evaluations.
7. Contributions to a range of administrative tasks.
8. Evidence of clear academic leadership
9. Contribution to a wide range of community/outreach activities.
10. Ability to negotiate contracts independently or as a leader of a section in major projects.
11. Ability to manage resources and staff.