

Candidate Information

Position:	Lecturer (Education) in Anthropology (10 months)
School/Department:	School of History, Anthropology, Philosophy and Politics
Reference:	19/107669
Closing Date:	Monday 5 August 2019
Salary:	£33,199 to £50,132 per annum (potential to progress to £53,175 per annum through sustained exceptional contribution)
Anticipated Interview Date:	Wednesday 21 August 2019
Duration:	10 months

JOB PURPOSE:

The following describes the type of work that is typically required of academic staff at this level. It is not expected that anyone carries out all the activities mentioned below and some carry out additional duties.

MAJOR DUTIES:

Teaching:

1. To teach existing modules on the anthropology curriculum as required.
2. To deliver teaching and assessment activities including lectures, coursework, practicals, and fieldwork according to own area of subject specialism.
3. Develop approaches to teaching and learning, which are appropriate for the subject area reflect developing practice.
4. Contribute to the enhancement of quality teaching within the subject, school or faculty.
5. Develop and advise others on learning and teaching tasks and methods.
6. Contribute to the design of innovative teaching programmes.

Administration/Contribution to the Community:

1. Contribute to the School's outreach strategy by developing external links.
2. Develop links with relevant industries and external bodies to encourage technology transfer opportunities and create opportunities for future research projects.
3. Provide pastoral care for students within own area to ensure, as far as practicable, that all relevant issues are dealt with in a timely, sympathetic and effective manner.
4. Carry out designated School functions, including, for example, participation in committee work, assisting in the process of admissions, preparation of submission for teaching quality assessment.

Planning and Organising:

1. Plan for and set teaching objectives over the duration of the academic year.
2. Plan and manage own teaching and tutorials as agreed with Head of School.
3. As module leader, co-ordinate with others (such as support staff or academic colleagues) to ensure student needs and expectations are met.
4. Design/update modules in line with School's teaching strategy.
5. Plan for the use of teaching and research resources, laboratories and workshops as appropriate.

Resource Management Responsibilities:

1. Mentor colleagues with less experience and advice on personal development.
2. Depending on the area of work, could supervise the work of others, for example in research teams and projects.
3. Manage own teaching and administrative demands under general supervision of Head.
4. Assist in the development of skills and competence in others (for example through the supervision of students).
5. Manage use of resources for teaching.
6. Act as mentor for students in capacity of personal tutor.

Internal and External Relationships:

1. Communicate complex and conceptual ideas to students as well as to peers using high level skills and a range of media.
2. Member of the School Board and Examination Board and such committees relevant to their administrative duties.
3. Collaborate with other academics within School.
4. Participate in and develop networks, for example to identify sources of funding, contribute to student recruitment, act as website editor, secure student placements, market the institution, facilitate out reach work, generate income, obtain consultancy projects, or build relationships for future activities.
5. Contribute to the School's outreach programme by establishing links with local community groups, industries etc.

ESSENTIAL CRITERIA:

1. Relevant degree with a PhD completed in anthropology or a relevant subject.
2. A high academic standing with an excellent record in research and teaching.
3. Evidence of effective and innovative teaching at university level.
4. Evidence of ability to design and deliver successful modules.
5. Evidence of good teaching evaluations.
6. Evidence of ability to contribute to some or all of the following modules in anthropology: Us And them: Why do we have ingroups and outgroups? (level 1); Key Debates in Anthropology (level 2); In Gods we Trust: The New Science of Religion (level 3); along with teaching in key areas of anthropological theory and methods at post-graduate level. (See appendix for module descriptions)
7. Experience of contributing to a wider range of administrative tasks.
8. Experience of contributing to a wider range of community/outreach activities.
9. Evidence of scholarly activity e.g. conference papers, book reviews, involvement in national and international scholarly networks.
10. Ability to work collaboratively with colleagues to deliver teaching and research aims of the School.
11. Ability to communicate complex information effectively.
12. Ability to manage resources and staff.
13. Demonstrable intellectual ability.

DESIRABLE CRITERIA:

1. PGCHET (or equivalent) with HEA membership.
2. Clear potential to contribute to PGT teaching.
3. Evidence of ability to contribute to teaching in one or all of the following areas: the anthropology of Ireland or Britain; the anthropology of conflict; cognitive anthropology.
4. Evidence of experience in supervision of undergraduate research projects.
5. Evidence of experience in pastoral care and student support.
6. Experience in the use of virtual learning environments.

ADDITIONAL INFORMATION:

Please see below link to module descriptors:

https://hr.apps.qub.ac.uk/jobs/19_107669/Moduledescriptors.pdf