



Candidate Information

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| Position: | Lecturer/Senior Lecturer in Broadcast Production |
| School/Department: | School of Arts, English and Languages |
| Reference: | 19/107645 |
| Closing Date: | Tuesday 30 July 2019 |
| Salary: | Lect: £33,199 to £50,132 per annum (potential to progress to £53,175 per annum through sustained exceptional contribution) S.Lect: £51,630 to £59,828 per annum (potential to progress to £65,361 per annum through sustained exceptional contribution) |
| Anticipated Interview Date: | Wednesday 21 August 2019 |

JOB PURPOSE:

- To lead on the continued development and delivery of the BA Broadcast Production and MA Media and Broadcast Production.
- To develop collaborations and engagement with industry, cultural organisations, and other academic institutions.
- To undertake research in line with the School's research strategy.
- To teach at undergraduate and postgraduate level.
- To contribute to an outstanding student experience.
- To engage in outreach and widening participation activity.
- To contribute to the Subject Area and School administration.

MAJOR DUTIES:

Teaching:

1. Deliver teaching and assessment activities within own area of specialism, ensuring industry and professional relevance and standards while operating within the appropriate academic framework.
2. Be instrumental in positioning our graduates to be fluent in the practices, thinking and production techniques of the near-future, including but not limited to mobile technology; immersive storytelling; streaming; video podcasting, etc.
3. Ensure that teaching is informed by contemporary research and practice in the relevant field and develops the ability of students to engage in debate, critical discourse and rational thinking.
4. Oversee research students as directed by Head of School.
5. Contribute to the development of the curriculum to incorporate international and intercultural experiences.
6. Provide constructive feedback to students.
7. Reflect critically on personal teaching practice, implement improvements, engage actively with quality monitoring and enhancement processes, and support colleagues in same.
8. Design appropriate assessment instruments and criteria to assess the work and progress of students.

Research:

1. Develop and plan an area of personal research and expertise, and/or undertake research under supervision within a specific research project or as a member of a research team.
2. Disseminate high-quality research through appropriate channels, e.g. academic journals, exhibition, performance.
3. Source and secure external funding in collaboration with others from the relevant funding bodies to ensure continued growth of the School's research profile.
4. Provide guidance to other staff and students in own specialist area.
5. Work / collaborate on original research with colleagues in other institutions.
6. Supervise research students.

Administration/Contribution to the Community:

1. Lead the development and delivery of relevant curricula in the area and contribute to the wider education provision within the School.

2. Contribute to the School's outreach and recruitment strategy by developing external links.
3. Contribute to an outstanding student experience, e.g. through personal tutoring, participation in recruitment and widening participation activities, involvement in employability and internationalisation initiatives.
4. Initiate and foster industry links and networks related to teaching and research within the area, including Future Screens NI and City Deal Belfast.
5. Carry out designated routine School administrative duties, including, for example, committee work, course administration, etc.
6. Be responsible for the record-keeping associated with teaching and the preparation of teaching materials.

Planning and Organising:

1. Plan and manage own teaching and supervision as agreed with Head of School.
Design/update modules in line with School's teaching strategy.
2. Plan and prepare research outputs to meet deadlines. Prepare research proposals for submission for external funding.
3. Develop, implement and oversee the education provision, agenda and strategy within the subject area and align those to University plans and strategies.
4. Identify opportunities for strategic development of new courses or appropriate areas of activity and contribute to the development of such ideas.
5. Provide academic leadership by clearly communicating the subject area education strategy and ensuring effective mentoring and monitoring systems are in place to enable achievement of teaching objectives.
6. Liaise closely with colleagues on promoting undergraduate, postgraduate and research student recruitment nationally and internationally.
7. Coordinate a subject education strategy.
8. Coordinate teaching allocation, and resources, including teaching assistants and industry professionals, in partnership with the Director of Education, Head of School and School Manager.
9. Coordinate publicity and marketing with the Recruitment Lead and the Faculty Recruitment Hub, including preparing and approving marketing information, promotional materials, and related content regarding subject programmes.
10. Work in close partnership with the subject Advisor of Studies to ensure clear information channels for students on matters of progression, module choice and related educational issues.

Resource Management Responsibilities:

1. Use teaching and research resources as required.
2. Co-manage, where appropriate, with grant holder external funding relating to research projects.
3. Coordinating subject teaching associate and industry professional allocations in partnership with the Director of Education, Head of School and School Manager.
4. Work closely with the Head of School and School Management in areas including annual budget preparation, work allocation model, internationalisation, NSS and recruitment.
5. Coordinate the subject teaching schedule and timetable with the subject Clerical Officer.

Internal and External Relationships:

1. Member of School Board and Examination Board and such committees relevant to their administrative duties.
2. Collaborate with other staff within the School and Faculty.
3. Involved in developing links or joining external industrial, professional and academic networks to share information and ideas.
4. Contribute to the School's outreach programme by establishing links with local community groups, industries, etc.
5. Act as mentor for students and colleagues.

ESSENTIAL CRITERIA:

1. PhD at or near completion in the broad area of media or broadcast production (or MFA, or equivalent industry experience/expertise, as appropriate).
2. A record of recent dissemination of internationally excellent research in media or broadcast appropriate to career stage.
3. Relevant teaching experience to at least degree level in a relevant area or areas of media / broadcast production (e.g. live television, television documentary, radio documentary, podcasting, journalism).
4. An in-depth understanding of pedagogical approaches to broadcast and media production.
5. Experience of leading a degree programme involving a significant degree of media / broadcast production.
6. Ability to contribute to broader management and administrative processes.
7. Demonstrable ability to make funding applications and knowledge of the broader field of broadcast production, television and media production generally.

8. In-depth understanding of key areas of broadcast and media industries, such as trade, regulation, ethics, programme development structures.
9. Ability to communicate complex information clearly.
10. Effective interpersonal skills.
11. Engagement in continuous professional development.
12. Ability to assess and organise resources.
13. Ability to lead and contribute to the development of teams to ensure effective and productive working relationships.
14. An appreciation of cultural differences, and how they relate to teaching, student experience, research collaboration, and recruitment.
15. Ability to relate to students and colleagues with diverse backgrounds, ages and experience.

DESIRABLE CRITERIA:

1. PGHET/UK HEA Certificate in Professional Studies or equivalent overseas teaching qualification.
2. Evidence of securing research funding at appropriate post-doctoral career stage.
3. Experience of active participation in international and interdisciplinary research networks appropriate to career stage.
4. A record of significant research impact beyond the academic community appropriate to career stage.
5. Experience supervising postgraduate research projects in media production.
6. Experience in creation of virtual reality content.
7. Experience in professional media production.