



Candidate Information

Position:	Lecturer (Education) in Criminology (Criminology and Youth Justice)
School/Department:	School of Social Sciences, Education and Social Work
Reference:	19/107565
Closing Date:	Monday 8 July 2019
Salary:	£36,261 - £50,132 per annum (potential to progress to £53,175 per annum through sustained exceptional contribution)
Anticipated Interview Date:	Tuesday 6 August 2019
Duration:	11 months

JOB PURPOSE:

The School of Social Sciences, Education and Social Work is seeking to appoint a Lecturer (Education) who will contribute to the delivery of a high quality undergraduate and postgraduate educational portfolio in Criminology for the period of 11 months (August 2019 to June 2020) and contribute to the School's outreach activity and teaching-related administration.

MAJOR DUTIES:

Teaching:

1. Deliver a range of teaching and assessment activities in Criminology at undergraduate and postgraduate levels, specifically co-ordinating a core undergraduate introductory Criminology module and a core postgraduate module in Youth and Social Justice. Tasks include designing and delivering lectures, tutorials/seminars, setting/marking coursework, practicals, and field work to undergraduates and postgraduates.
2. Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students.
3. Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback.
4. Supervise undergraduate and postgraduate dissertations in the School.
5. Plan and develop independent teaching contributions across modules and contribute to the design or revision of course units. The post-holder will be expected to convene one undergraduate Criminology and one postgraduate module in Youth and Social Justice, as well as contribute to other modules in the School at both Undergraduate and Postgraduate level.
6. Help to develop appropriate teaching approaches and contribute to curriculum development.

Research:

1. Engage in scholarly activity, for example through conference participation, applying for external funding and/or publication.
2. Develop networking links with relevant professional bodies to ensure that own teaching reflects current best practice in own area of subject specialism.
3. Maintain and develop teaching and subject expertise.

Administration/Contribution to the Community:

1. Contribute to the School's outreach strategy by developing external links.
2. Provide pastoral care for students within own area to ensure, as far as practicable, that relevant issues are dealt with in a timely, sympathetic and effective manner.
3. Carry out designated routine School administrative duties, including, for example, committee work, course administration, etc.
4. Be responsible for the record-keeping associated with teaching and the preparation of teaching materials.

Planning and Organising:

1. Plan and manage own teaching and tutorials as agreed with Head of School/mentor.
2. Modules are designed/updated in line with School's teaching strategy.

Resource Management Responsibilities:

1. Use teaching resources as required.

Internal and External Relationships:

1. Membership of the School Board and Examination Board and such committees relevant to their administrative duties.
2. Collaborate with other staff within School.
3. Involved in developing links or joining external networks to share information and ideas.
4. Contribute to the School's outreach programme by establishing links with relevant external bodies.

ESSENTIAL CRITERIA:

1. Will have or be about to obtain a PhD in a relevant area of social science.
2. Teaching experience using a range of teaching methods.
3. Experience of marking written assignments.
4. Demonstrable ability to design course materials and to plan and organise the delivery and assessment of taught courses in own specialism.
5. Demonstrable ability to contribute to scholarly activity in a relevant area of social science.
6. Ability to contribute to broader management and administrative processes.
7. High level of analytical capability.
8. Ability to communicate complex information clearly.
9. Effective interpersonal skills to liaise with students and colleagues and work as part of a team.
10. Ability to encourage commitment to learn in others.

DESIRABLE CRITERIA:

1. Working towards PGCHET and/or membership of an appropriate professional and/or teaching body e.g. HEA.
2. Postgraduate degree in the discipline of Criminology
3. Experience of teaching in the discipline of Criminology including youth crime/ justice at university level or equivalent.
4. Experience of utilising online teaching methods
5. Research expertise relevant to the teaching of Criminology
6. Ability to assess and organise resources.