# Candidate Information

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| **Position:** | Lecturer in Medieval History |
| **School/Department:** | Education (HAPP) |
| **Reference:** | 19/107421 |
| **Closing Date:** | Wednesday 29 May 2019 |
| **Salary:** | £36,261 - £50,132 per annum (potential to progress to £53,175 per annum through sustained exceptional contribution) |
| **Anticipated Interview Date:** | Friday 21 June 2019 |
| **Duration:** | 18 Months |

**JOB PURPOSE:**

To undertake research in line with the School's research strategy, to teach at undergraduate and postgraduate level and to contribute to School administration/outreach activity.

**MAJOR DUTIES:**

**Teaching:**

1. Develop teaching methods, design course units and deliver teaching and assessment activities including lectures, coursework, practicals and fieldwork according to own area of subject specialism.
2. Develop approaches to teaching and learning, which are appropriate for the subject area reflecting developing practice.
3. Contribute to the enhancement of quality teaching within the subject, school or faculty.
4. Develop and advise others on learning and teaching tasks and methods.
5. Contribute to the design of innovative teaching programmes.

**Research:**

1. Develop the research activities of the School by sustaining an ambitious personal research plan and by managing and undertaking research activities in accordance with a School strategy.
2. Sustain a high-quality publication record by publishing in refereed journals and producing quality research monographs.
3. Develop research proposals and funding bids alone or in collaboration with others.
4. Direct and mentor research staff where appropriate.
5. Ensure that research projects are completed on time and within budget.

**Administration/Contribution to the Community:**

1. Contribute to the Schools outreach strategy by developing external links.
2. Develop links with relevant industries and external bodies to encourage technology transfer opportunities and create opportunities for future research projects.
3. Provide pastoral care for students within own area to ensure as far as practicable, that all relevant issues are dealt with in a timely, sympathetic and effective manner.
4. Carry out designated School functions including, for example, participation in committee work,  assisting in the process of admissions, preparation of submission for teaching quality assessment or the REF.

**Planning and Organising:**

1. Plan for and set teaching and research objectives over a number of years.
2. Plan and manage own teaching and tutorials as agreed with Head of School.
3. As module leader co-ordinate with others (such as support staff or academic colleagues) to ensure student needs and expectations are met.
4. Design/update modules in line with School's teaching strategy.
5. Plan for the use of teaching and research resources, laboratories and workshops as appropriate.
6. Prepare research proposals for submission for external funding.

**Resource Management Responsibilities:**
1. Mentor colleagues with less experience and advise on personal development.
2. Depending on the area of work, could supervise the work of others for example in research teams and projects.
3. Manage own teaching, research and administrative demands under general supervision of Head.
4. Assist in the development of skills and competence in others (for example through the supervision of research students).
5. Manage use of resources for research and teaching.
6. Participate in judgements regarding the use of resources within their research project/school.
7. Act as mentor for students in capacity of personal tutor.

**Internal and External Relationships:**
1. Communicate complex and conceptual ideas to students as well as to peers using high level skills and a range of media.
2. Member of the School Board and Examination Board and such committees relevant to their administrative duties.
3. Collaborate with other academics within School.
4. Participate in and develop networks for example to identify sources of funding, contribute to student recruitment, act as website editor, secure student placements, market the institution, facilitate out reach work, generate income, obtain consultancy projects or build relationships for future activities.
5. Contribute to the School's outreach programme by establishing links with local community groups, industries etc.

**ESSENTIAL CRITERIA:**
1. Relevant degree with a PhD completed in a relevant subject.
2. A high academic standing with an excellent record in research and teaching.
3. Clear evidence of ability to make a significant contribution to the research profile of History at Queen's University.
4. Strong research profile in Medieval History.
5. A strong publication record and evidence of an excellent submission for the next REF (via a research monograph or peer reviewed articles in respected journals).
6. Clear plans for the future development of innovative and important research projects that will secure significant funding and have the potential to add to the School's REF impact agenda.
7. Evidence of effective and innovative teaching at university level.
8. Evidence of ability to design and deliver successful modules.
9. Evidence of good teaching evaluations.
10. Experience of contributing to a wider range of administrative tasks.
11. Experience of contributing to a wider range of community/outreach activities.
12. Evidence of scholarly activity e.g. conference papers, book reviews, involvement in national and international scholarly networks.
13. Evidence of an agenda for developing research grant applications and projects.
14. Ability to work collaboratively with colleagues to deliver teaching and research aims of the School.
15. Ability to communicate complex information effectively.
16. Ability to manage resources and staff.
17. Demonstrable intellectual ability.

**DESIRABLE CRITERIA:**
1. PGCHET (or equivalent) with HEA membership.
2. Evidence of ability to contribute to two medieval European history modules: 'Expansion of Medieval Europe 1000-1300' and 'The Roman Origins of the East and West: From Augustus to Charlemagne'

   Clear potential to contribute to PGT teaching.
3. Evidence of a resourceful and imaginative approach to research grant applications.