Candidate Information

Position:	Lecturer in Political Science
School/Department:	School of History, Anthropology, Philosophy and Politics
Reference:	19/107420
Closing Date:	Wednesday 29 May 2019
Salary:	£36,261 - £50,132 per annum (potential to progress to £53,175 per annum through sustained exceptional contribution)
Anticipated Interview Date:	Monday 17 June 2019

JOB PURPOSE:

To undertake research in International Relations in line with the School's research strategy, to teach International Relations at undergraduate and postgraduate level, and to contribute to School administration/outreach activity.

MAJOR DUTIES:

Teaching:

1. Routinely communicate complex and conceptual ideas to students as well as to peers using high level skills and a range of media.
2. Develop the teaching activities of the School by pursuing new and innovative teaching approaches taking the responsibility for the quality of course units and delivering a range of teaching and assessment activities including lectures, setting/marking coursework in the area of International Relations
3. Deliver teaching and assessment on relevant undergraduate modules in Politics.
4. Deliver teaching and assessment on relevant postgraduate pathways, especially the MA in Politics.
5. Act as supervisor and internal examiner for undergraduate and postgraduate students in the area of Political Science.
6. Contribute to high quality methods training in Political Science in the school of History, Anthropology, Philosophy and Politics.
7. Contribute to the enhancement of quality teaching within the subject, school or faculty, ensuring that course design and delivery comply with the appropriate benchmarks and regulations.

Research:

1. Develop and contribute to the research strategies of the School and develop a reputation as an expert in the field of Political Science.
2. Sustain a track record of published research findings, commensurate with stage of career, by publishing in high quality refereed journals, publishing monographs with quality academic publisher/s and presenting at national/international conferences.
3. Maintain and develop collaborative work with key centres of excellence in the field of Political Science, nationally and internationally.
4. Develop innovative research proposals and lead funding bids.
5. Contribute to the University's global challenge themes and contribute to other interdisciplinary research collaborations in the School and Faculty.

Administration/Contribution to the Community:

1. Provide pastoral care for students studying Politics to ensure, as far as practicable, that relevant issues are dealt with in a timely, sympathetic and effective manner.
2. Carry out designated School functions through its committee structure; contribute to any relevant Faculty and University committees.
3. Contribute to the School's outreach strategy by designing or delivering Community outreach programmes and developing external links.

Planning and Organising:

1. Plan and set teaching and research objectives over a number of years.

2. Plan and manage own teaching and tutorials.
3. As module leader, co-ordinate with others (such as support staff or academic colleagues) to ensure student needs and expectations are met.
4. Design/update modules in line with School's teaching strategy.
5. Prepare research proposals for submission to external funding.

Resource Management Responsibilities:
1. Develop and manage own teaching, research and administrative demands under general supervision of Head, and specific supervision of relevant staff (e.g. mentor).
2. Assist in the development of skills and competence in others (for example through the supervision of research students).
3. Manage use of resources for research and teaching.
4. Act as mentor for students in capacity of personal tutor.

Internal and External Relationships:
1. Develop internal networks for example by participating in University committee/s.
2. Develop links with external networks, for example, with external examiners and assessors.
3. Develop links with external contacts such as other educational bodies, employers, and professional bodies to foster collaboration.
4. Collaborate with other academics within School.

ESSENTIAL CRITERIA:
1. Relevant degree with a PhD completed in Political Science or relevant subject.
2. Evidence of high quality 3*-4* outputs for inclusion in REF2021 research assessment exercise.
3. Evidence of research publications in the field of Political Science of international standard in highly rated peer reviewed journals and/or a monograph with a quality academic publisher.
4. A strategic research plan in line with the academic standards for the grade.
5. Demonstrate the ability to obtain external research income from prestigious research funding bodies.
6. Contribution to curriculum development, including module convening, appropriate to career stage.
7. Ability to teach and assess courses at undergraduate and postgraduate levels, appropriate to stage of career.
8. Demonstrated capacity to deliver effective teaching (e.g., good module evaluations).
9. Evidence of developing innovative teaching and assessment methods, and the ability to deliver high quality methods training.
10. Demonstrate Positive engagement with students to enhance their learning environment
11. Demonstrate ability to deliver high quality political science methods training.
12. Evidence of contribution to key administrative committees.
13. Ability to advance the research and teaching goals of the School.
14. Ability to strengthen the School's national and international research networks.
15. Ability to communicate clearly and effectively to students, academic colleagues and to professional bodies and managers.
16. Evidence of good interpersonal skills and the ability to work both independently and as part of a team.

DESIRABLE CRITERIA:
1. PGCHET and/or membership of an appropriate professional and/or teaching body e.g., HEA.
2. Recent experience of being involved on a funded research project.
3. Experience of supervising postgraduate students.
4. Evidence of contribution to student retention policies and activities, according to career stage.
5. Experience of undergraduate and postgraduate dissertation supervision, according to career stage
6. Experience of designing and delivering new module/s, according to career stage.
7. Engagement with academic bodies, professional associations at national and/or international level.
8. Engagement with community and outreach activities.