

Candidate Information

Position:	Lecturer in Shakespeare and Renaissance Literature
School/Department:	School of Arts, English and Languages
Reference:	19/107365
Closing Date:	Thursday 2 May 2019
Salary:	£33,199 - £39,610 per annum (potential to progress to £43,266 per annum through sustained exceptional contribution)
Anticipated Interview Date:	Thursday 16 May 2019
Duration:	1 year

JOB PURPOSE:

To provide temporary undergraduate teaching to cover for Dr Ramona Wray from May 2019 to May 2020. To undertake research in line with the School's research strategy, and to contribute to School administration/outreach activity.

MAJOR DUTIES:

Teaching:

1. Convene modules in Shakespeare and Screen and Renaissance Drama. Where appropriate, other teaching duties may be assigned by the subject lead.
2. Deliver teaching and assessment activities within own area of specialism (lectures, tutorials, setting/marking coursework, etc.) to undergraduate and postgraduate students.
3. Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students.
4. Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback.
5. Supervise undergraduate and postgraduate dissertations.

Research:

1. Undertake research in a relevant area.
2. Develop and plan an area of personal research and expertise, and/or undertake research under supervision within a specific research project or as a member of a research team.
3. Provide guidance to other staff and students on own specialist area.

Administration/Contribution to the Community:

1. Contribute to the School's outreach strategy by developing external links.
2. Provide pastoral care for students within own area to ensure that all issues are dealt with in a timely, sympathetic and effective manner.
3. Carry out designated light routine School administrative duties e.g. committee work and course administration.
4. Be responsible for the record-keeping associated with teaching and the preparation of teaching materials.

Planning and Organising:

1. Plan and manage own teaching and tutorials as agreed with Head of School/mentor.
2. Design/update modules in line with School's teaching strategy.
3. Plan and prepare research outputs to meet publication deadlines.

Resource Management Responsibilities:

1. Use teaching and research resources as required.
2. Act as mentor for students.

Internal and External Relationships:

1. Contribute to School Board and Examination Board and such committees relevant to administrative duties.

2. Collaborate with other staff within School.
3. Contribute to the School's outreach programme by establishing links with local community groups, industries etc.

ESSENTIAL CRITERIA:

1. Normally have or be about to obtain a relevant PhD.
2. A track record of publication in Shakespeare / Renaissance Literature commensurate with current stage in career.
3. A minimum of 3 years' research experience in a relevant field.
4. Experience of teaching Shakespeare / Renaissance Literature at tertiary level.
5. Ability to contribute to broader management and administrative processes.
6. High level of analytical capability.
7. Ability to communicate complex information clearly.
8. Effective interpersonal skills.
9. Engagement in continuous professional development.
10. Ability to assess and organise resources.

DESIRABLE CRITERIA:

1. PGCHET and/or membership of an appropriate professional and/or teaching body e.g. HEA.
2. Experience of teaching Shakespeare on film at tertiary level.