

Candidate Information

Position:	Lecturer of Drama
School/Department:	School of Arts, English and Languages
Reference:	19/107267
Closing Date:	Friday 29 March 2019
Salary:	£36,261 - £50,132 per annum (potential to progress to £53,175 per annum through sustained exceptional contribution)
Anticipated Interview Date:	Thursday 11 April 2019

JOB PURPOSE:

To undertake research in line with the School's research strategy, to teach at undergraduate and postgraduate level, and to contribute to School administration/outreach activity.

MAJOR DUTIES:

Teaching:

1. Design and deliver teaching and assessment activities within own area of specialism, and as required by curriculum needs, including, for example lectures, seminars, setting/marking coursework, practical classes and fieldwork, to undergraduates and postgraduates.
2. Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria, and provide constructive feedback to students.
3. Seek ways of improving performance by reflecting on teaching design and delivery, and obtaining and analysing feedback.
4. Where appropriate, supervise practical work, and advise students on techniques and methodologies.
5. Contribute to the design or revision of course units.
6. Help to develop innovative teaching approaches and contribute to curriculum development.

Research:

1. Develop and sustain a personal research plan by managing and undertaking research activities that will enhance the research profile of the subject area and the School.
2. Develop and/or sustain high quality research output record (published and/or practice-led).
3. Where appropriate, source and secure external funding to ensure continued growth of the School's/subject area's research profile.
4. Direct, coach and develop research staff, where appropriate.
5. Supervise PhD students as appropriate.

Administration/Contribution to the Community:

1. Contribute to the School's outreach strategy by developing external links.
2. Provide pastoral care for students within own area to ensure that all issues are dealt with in a timely, sympathetic and effective manner.
3. Carry out designated School administrative duties, including, for example, administrative roles, committee work, course administration etc. as appropriate to stage of career and in accordance with the School's Work Allocation Model.
4. Be responsible for the record-keeping associated with teaching and the preparation and dissemination of teaching materials.

Planning and Organising:

1. Plan and manage own teaching programme as agreed with mentor and/or Head of School.
2. Design/update modules in line with the teaching strategy of the subject area and School.
3. As module leader, co-ordinate with others (such as support staff or academic colleagues) to ensure student needs and expectations are met.
4. Plan and prepare research papers to meet publication deadlines.

5. Prepare research proposals for submission for external funding.

Resource Management Responsibilities:

1. Manage teaching and research resources and workshops as required.
2. Manage, as appropriate, external funding relating to research projects.
3. Act as mentor for students in capacity of personal tutor.
4. As appropriate, assist in the development of skills and competence in others (for example through the supervision of research students).

Internal and External Relationships:

1. Member of the School Board and Examination Board and such committees relevant to their administrative duties.
2. Collaborate with other staff within School.
3. Participate in and/or develop networks, for example to identify sources of research funding, contribute to student recruitment, and to build relationships for future activities.
4. Contribute to the School's outreach and impact activities by establishing links with local community groups, creative industries etc.

ESSENTIAL CRITERIA:

1. Primary Degree.
2. PhD at or near completion (thesis submitted) in a relevant discipline.
3. Evidence of high quality research outputs, commensurate with stage of career.
4. A proven ability, or clear potential, to make a significant contribution to the research profile of Drama Studies.
5. Relevant teaching experience at tertiary level.
6. Evidence of ability to contribute to broader management and administrative processes.
7. High level of analytical capability.
8. Ability to communicate complex information clearly.
9. Effective interpersonal skills.
10. Ability to assess and organise resources.
11. Willingness to work occasional evenings and weekends, for example to attend student productions for assessment, or represent Drama at occasional recruitment events.

DESIRABLE CRITERIA:

1. An ability to teach both practice and theory.
2. Experience in module design.
3. Experience in supervision at post-graduate level.
4. An ability and willingness to participate in cross-School activities.
5. Experience of impact and engagement.
6. We welcome applications from qualified candidates in all areas of Drama, Theatre and Performance, but preference may be given to candidates with research and teaching strengths in one or more of the following areas of theatre scholarship and practice: Performance Analysis; Theatre History; World Theatres; Modernism and/or Postmodernism; Performance and Technology; Cultural Politics of Performance; Dramaturgy and/or Playwriting.