

Candidate Information

Position:	Lecturer/Senior Lecturer in Criminology
School/Department:	School of Social Sciences, Education and Social Work
Reference:	18/106969
Closing Date:	Friday 4 January 2019
Salary:	Lec: £40,792 - £50,132 per annum (potential to progress to £53,175 per annum through sustained exceptional contribution) Senior Lec: £51,630 - £59,828 per annum (potential to progress to £65,361 per annum through sustained exceptional contribution)
Anticipated Interview Date:	Monday 11 February 2019

JOB PURPOSE:

To undertake research in line with the School's research strategy, to teach at undergraduate and postgraduate level, and to contribute to School administration/outreach activity.

MAJOR DUTIES:

Teaching:

1. Develop teaching methods, design course units and deliver teaching and assessment activities including lectures, coursework, and fieldwork according to own area of subject specialism within the field of criminology.
2. Develop the teaching activities of the School by pursuing new and innovative teaching approaches taking the responsibility for the quality of course units and delivering a range of teaching and assessment activities including lectures, setting/marking coursework, and fieldwork according to own area of subject specialism within the field of criminology
3. Contribute to the enhancement of quality teaching within criminology
4. Develop and advise others on learning and teaching tasks and methods.
5. Contribute to the design of innovative teaching programmes in the field of criminology

Research:

1. Develop and contribute to the research activities of the School by sustaining a personal research plan by, managing and undertaking research activities and/or maintaining a reputation as an expert in own subject area within the field of criminology.
2. Sustain a high-quality publication record by publishing in refereed journals and presenting at national and international conferences in the field of criminology
3. Develop research proposals and funding bids in collaboration with others.
4. Direct, coach and develop research staff, where appropriate.
5. Ensure that research projects are completed on time and within budget.

Administration/Contribution to the Community:

1. Contribute to the School's outreach strategy by developing external links.
2. Undertake personal tutoring with students within own area to ensure, as far as practicable, that all relevant issues are dealt with in a timely, sympathetic and effective manner.
3. Carry out designated School functions, including, for example, participation in committee work, assisting in the process of admissions, preparation of submission for teaching quality assessment or the REF.
4. SENIOR LECTURER:
Contribute significantly to the development and running of the School/area by taking on appropriate School co-ordinating roles. Such duties may include, for example, Advisor of Studies, QAA Aspect Co-ordinator, Module/Year/Programme Co-ordinator or other recognised official University roles.
5. SENIOR LECTURER:
Act as mentor or appraiser to colleagues, including Teaching Assistants, advising on their personal development and ensuring that that they are meeting the standards required.

Planning and Organising:

1. Be involved in strategic planning for the School/work unit and contribute to the University's strategic planning process.
2. Plan and deliver research, teaching and consultancy or similar programmes and ensure that resources are available.
3. Contribute to the management of quality, audit and other external assessments.

Resource Management Responsibilities:

1. Manage own teaching, research and administrative demands under general supervision of Head.
2. Manage use of resources for research and teaching.
3. Participate in judgements regarding the use of resources within their research project/school.
4. Act as mentor for students in capacity of personal tutor.
5. SENIOR LECTURER:
Mentor colleagues with less experience and advise on personal development.
6. SENIOR LECTURER:
Supervise the work of others, for example in research teams and projects.

Internal and External Relationships:

1. Communicate complex and conceptual ideas to students as well as to peers using high level skills and a range of media.
2. Member of the School Board and Examination Board and such committees relevant to their administrative duties.
3. Collaborate with other academics within School.
4. Participate in and develop networks, for example to identify sources of funding, contribute to student recruitment, act as website editor, secure student placements, market the institution, facilitate out reach work, generate income, obtain consultancy projects, or build relationships for future activities.
5. Contribute to the School's outreach programme by establishing links with local community groups including employers and professional bodies to foster collaboration.

ESSENTIAL CRITERIA:

1. Relevant degree with a PhD completed (or thesis submitted) in a relevant subject
2. Evidence of outstanding potential as a researcher.
3. An emerging track record of publication in peer reviewed/refereed journals or other outlets that are REF returnable and appropriate to subject and stage of academic career.
4. Evidence of successful research grant applications or strong evidence of potential to generate external research income.
5. Classroom experience as a teaching assistant or in other roles.
6. Evidence of outstanding potential as a lecturer across a broad range of subjects.
7. Evidence of contributions to school or university communities.
8. Evidence of involvement with wider community/ outreach activities.
9. Evidence of scholarly activity eg conference papers, network involvement, book reviews.
10. Ability to communicate complex information effectively.
11. Demonstrable intellectual and leadership ability.

DESIRABLE CRITERIA:

1. Completed PGCHET (or equivalent) with HEA membership.
2. A high academic standing with a reputation in research and/or teaching within subject specialism.
3. A sustained publication record in peer reviewed/refereed journals or invited presentations that are REF returnable.
4. Evidence of successful external research grant applications.
5. Sustained teaching experience at University level having ability to design modules and assessment methods.
6. Evidence of good teaching evaluations.
7. Evidence of PhD supervision.
8. Contributions to a range of administrative tasks.
9. Evidence of clear academic leadership
10. Contribution to a wide range of community/outreach activities.
11. Ability to negotiate contracts independently or as a leader of a section in major projects.
12. Ability to manage resources and staff.