

## Candidate Information

<b>Position:</b>	Research Fellow
<b>School/Department:</b>	Centre for Public Health
<b>Reference:</b>	18/106943
<b>Closing Date:</b>	Wednesday 28 November 2018
<b>Salary:</b>	£33,199 to £39,610 per annum
<b>Anticipated Interview Date:</b>	Tuesday 11 December 2018
<b>Duration:</b>	12 months

### JOB PURPOSE:

The post will entail working as part of a larger research team to explore solutions to improve eating habits and reduce food wastage in secondary schoolchildren using a knowledge co-creation approach.

### MAJOR DUTIES:

1. Assist with any ethical and research governance procedures required to undertake the project.
2. Assist with development of a knowledge co-creation protocol to generate ideas that might have a positive influence on food choice and reduce food wastage in secondary schools.
3. Execution of this protocol, likely to include a number of workshops and smaller group discussions.
4. Engage with the other EIT Food School Network partners to develop an overall communication strategy for the EIT Food School Network.
5. Delivery of the communication strategy developed for the EIT Food School Network to include development of a website.
6. Ensure adherence to project milestones and be responsible for regular production of progress reports.
7. Be responsible for the management of the data associated with the project.
8. Draft and present regular progress reports on research for research supervisors or to external audiences to disseminate and publicise research findings.
9. Prepare, in consultation with supervisors, material for publication in national and international journals and presentations at international conferences.
10. Carry out routine administrative tasks associated with the research project to ensure that the work is completed on time. These might include organisation of project meetings and documentation, financial control, risk assessment of research activities.
11. Assistance with supervision of PhD students who may be working on related research.
12. Read academic papers, journals and textbooks to keep abreast of developments in own specialism and related disciplines.

### Planning and Organising:

1. To plan for the use of research resources where appropriate.
2. To plan own day-to-day activity within framework of the agreed research programme.
3. To plan to meet deadlines for journal publications and to prepare presentations and papers for conferences.
4. Coordinate and liaise with other members of the research group and the project partners regarding progress.

### Resource Management Responsibilities:

1. To ensure research resources are used in an effective and efficient manner.
2. To provide guidance as required to support staff and any students who may be assisting with research.

### Internal and External Relationships:

1. To liaise on a regular basis with colleagues and students.
2. To build internal contacts and participate in internal networks for the exchange of information and to form relationships for future collaboration.
3. To join external networks to share information and ideas.

**ESSENTIAL CRITERIA:**

1. Have or about to obtain a PhD in Nutrition, Dietetics or a closely related discipline.
2. At least three years recent relevant experience of human nutrition or other closely related research.
3. Experience of management and co-ordination of human nutrition research studies.
4. Experience of qualitative research methods.
5. Experience of working in a multi-disciplinary research team.
6. Excellent IT skills.
7. Excellent organisational skills.
8. Excellent inter-personal skills.
9. Evidence of ability to deal competently with administrative tasks.
10. Excellent oral and written communication skills.
11. Evidence of ability to write reports and meet deadlines.
12. Clear and confident communicator.
13. Ability to give formal presentations.
14. Ability to work independently and on own initiative.
15. Ability to work outside normal hours when necessary.
16. Access to transport and willingness to travel to meet the needs of the post.
17. Completion of satisfactory Criminal History Checks.

**DESIRABLE CRITERIA:**

1. Experience of working in school-related research.
2. Good publication track record commensurate with experience.
3. Experience of management of databases and statistical packages e.g.SPSS.
4. Experience of dietary assessment and analysis.
5. Experience of developing resources for communication with different types of users.
6. Proven ability to participate in or initiate collaborative research.
7. Evidence of having co-ordinated a research project to successful completion.
8. Strong commitment to a career in research.