

## Candidate Information

<b>Position:</b>	Lecturer - TESOL, SSESW
<b>School/Department:</b>	School of Social Sciences, Education and Social Work
<b>Reference:</b>	18/106789
<b>Closing Date:</b>	Sunday 7 October 2018
<b>Salary:</b>	£36,261 - £50,132 per annum (potential to progress to £53,175 per annum through sustained exceptional contribution)
<b>Anticipated Interview Date:</b>	Tuesday 13 November 2018
<b>Duration:</b>	Five Years

### Job Purpose

To undertake research relevant to Teachers of English to Speakers of Other Languages (TESOL) and Applied Linguistics in line with the School's research strategy, To teach at postgraduate level, undertake scholarly activity and to contribute to the School's administration/outreach activity, in the subject area of (TESOL) and Applied Linguistics and particularly in relation to the School's MSc TESOL and EdD TESOL courses. Appointments may be made at Ac2 or Ac3 level, depending on qualifications and experience.

### MAIN ACTIVITIES/RESPONSIBILITIES:

The following describes the type of work that is typically required of academic staff at this level. It is not expected that anyone carries out all the activities mentioned below and some carry out additional duties.

#### 1. Research

- Develop and plan an area of personal research and expertise in TESOL and Applied Linguistics, and/or undertake research under supervision within a specific research project in TESOL and Applied Linguistics or as a member of a research team in TESOL and Applied Linguistics.
- Publish research in appropriate journals etc. and present work at conferences in TESOL and Applied Linguistics.
- Carry out analysis, critical evaluations and interpretations using methodologies and other techniques appropriate to area of research.
- Where appropriate, source and secure external funding in collaboration with others from the relevant funding bodies to ensure continued growth of the School's/area's research profile in TESOL and Applied Linguistics
- Provide guidance to other staff and students on own specialist area in TESOL and Applied Linguistics
- May work/collaborate on original research with colleagues in other institutions.

#### 2. Teaching

- Develop teaching methods, design course units and deliver teaching and assessment activities including lectures, coursework and workshops particularly in TESOL for the MSc and EdD programmes.
- Oversee the contribution of external tutors to the MSc TESOL programme.
- Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students.
- Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback.
- Help to develop and roll out an innovative programme in TESOL and Applied Linguistics (including online/blended learning formats) and contribute to curriculum development for the MSc TESOL
- Contribute to existing modules and/or develop and deliver new modules to the School's existing masters and taught doctorate programme, as appropriate, and to supervise masters dissertation students.
- Deliver teaching and assessment activities within own area of specialism including lectures, setting/marking coursework, practicals, and field work to undergraduates and postgraduates.
- Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students.
- Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback.

- May oversee research students as directed by Head of School.
- Supervise practical work where it is part of the course, and advise students on techniques.
- Plan and develop independent teaching contributions and contribute to the design or revision of course units.
- Help to develop appropriate teaching approaches and contribute to curriculum development.

### **3. Administration/Contribution to Community**

- Coordinate the MSc TESOL programme, including identifying and overseeing external tutors where necessary.
- Provide pastoral care for students within own area to ensure that all issues are dealt with in a timely, sympathetic and effective manner.
- Be responsible for the record-keeping associated with teaching and the preparation of teaching materials.
- Carry out designated routine School administrative duties, including, for example, participation in committee work, assisting in the process of admissions, student recruitment and retention etc.
- Contribute to the School's outreach strategy by developing external links.

### **INTERNAL AND EXTERNAL RELATIONSHIPS:**

- Member of the School Board and Examination Boards and such committees as are relevant to administrative duties.
- Collaborate with other staff within School.
- Develop partnerships with schools and links with external networks, for example, with external examiners and educational bodies.
- Contribute to the School's outreach programme by establishing links with local community groups, etc.

### **ESSENTIAL CRITERIA**

- A primary degree (at least 2:1) in Education, Languages, Linguistics, English Language, Psychology, Bilingual education, Philology or a related field.
- A PhD or taught doctorate in education, TESOL, Applied Linguistics, Languages, Linguistics, English Language, Bilingual education, Philology or a related field.
- A publication record relevant to TESOL and Applied Linguistics (or be about to publish) in peer reviewed journals /conference papers.
- Research interests that are sustainable and which complement or enhance research activities of School in TESOL and Applied Linguistics.
- A minimum of 3 years' research experience in a relevant field.
- Evidence of PhD supervision, preferably but not necessarily to completion.
- Evidence of potential to secure external grant income.
- Experience of lecturing or teaching in TESOL and Applied Linguistics in higher education.
- Ability to design course materials and to plan and organise the delivery and assessment of taught postgraduate courses in TESOL.
- Ability to contribute to broader management and administrative processes.
- High level of analytical capability.
- Ability to communicate complex information clearly.
- Effective interpersonal skills.
- Engagement in continuous professional development.
- Ability to assess and organise resources.

### **DESIRABLE CRITERIA**

- PGCHET and/or membership of an appropriate professional and/or teaching body e.g. HEA