

## Candidate Information

<b>Position:</b>	Lecturer (Education) – Pharmaceutical Biotechnology or Pharmaceutical Sciences
<b>School/Department:</b>	China Medical University - Queen's University of Belfast Joint College
<b>Reference:</b>	25/112392
<b>Closing Date:</b>	Monday 24 February 2025
<b>Salary:</b>	£43,605 - £71,945 per annum
<b>Anticipated Interview Date:</b>	Wednesday 26 March 2025

### JOB PURPOSE:

China Medical University - Queen's University of Belfast Joint College (CQC) was established in the People's Republic of China (PRC) through a long-standing friendship between Queen's School of Pharmacy and the China Medical University (CMU), one of the foremost medical universities in China. CQC is a College that has the full approval from the China Ministry of Education (MoE) and was created in accordance with the MoE 'Cooperation in Running Schools' (CIRS) Regulations. The first students graduated from CQC in July 2018, with many opportunities thereafter for CQC graduates to enter onto postgraduate courses at Queen's Schools in Belfast.

The postholder will take significant responsibility for the teaching and learning of pharmaceutical biotechnology or pharmaceutical sciences at undergraduate and postgraduate level, and contribute to CQC administration/outreach activity, as required.

The postholder will be required to be based and work at CQC for an extended period (up to 26 weeks per year). The remaining time to be spent at Queen's University Belfast. -

### MAJOR DUTIES:

#### Scholarly Activity:

1. Engage in scholarly activity e.g., conference participation, external funding applications to facilitate conference organisation, student placements/visits and summer schools, and the preparation and publication of book chapters and other teaching/professional materials.
2. Develop networking links with relevant professional bodies to ensure that own teaching reflects current best practice in own area of subject specialism.
3. Maintain and develop teaching and subject expertise.

#### Teaching:

1. Deliver, as required, a range of teaching and assessment activities within existing CQC programmes (pharmaceutical science and pharmaceutical biotechnology) including lectures, setting/marking coursework, practicals, and field work to undergraduates and postgraduates.
2. Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students.
3. Seek ways of improving performance by reflecting on best practice regarding teaching design and delivery and obtaining and analysing feedback.
4. Supervise practical work where it is part of the course and advise students on relevant techniques.
5. Plan and develop independent teaching contributions and contribute to the design or revision of course units.
6. Help to develop appropriate teaching approaches and contribute to curriculum development.
7. Carry out duties that are appropriate to the post as may be reasonably requested by the QUB Vice-Dean at CQC, which may include delivery of teaching and assessment activities on new programmes to be developed and delivered at CQC.
8. Develop approaches to teaching and learning, which are appropriate for university and subject area and reflect developing practice

#### Administration/Contribution to Community:

1. Contribute to the School's and CQC's outreach strategy and reputation by developing external links.
2. Provide pastoral care for students within own area to ensure, as far as practicable, that relevant issues are dealt with in a timely, sympathetic and effective manner.
3. Carry out designated routine School administrative duties, including, for example, committee work, course administration, etc.
4. Facilitate the coordination of taught modules to the required quality standards and contribute to the quality assurance of the

Pharmaceutical Science and Pharmaceutical Biotechnology degree programmes, and as required any new programmes at CQC.

5. Be responsible for the record-keeping associated with teaching, the preparation of teaching materials and assessments.
6. Act as a personal tutor (mentor and advisor) for students

**Additional Information:**

Informal enquiries can be directed to: Dr Yi Ge - [y.ge@qub.ac.uk](mailto:y.ge@qub.ac.uk).

**ESSENTIAL CRITERIA:**

1. Honours degree in relevant subject (Pharmaceutical Biotechnology, Pharmaceutical Science, Pharmacy, Biomedical Science, Bio-engineering, Biochemistry or related fields).
2. Will have or be about to obtain a PhD in Pharmaceutical Biotechnology or Pharmaceutical Science or closely related field.
3. Teaching experience, commensurate with stage of career.
4. Have a proficient level of English.
5. Ability to design course materials relevant to the teaching in own specialism and to plan and organise the effective delivery and assessment of taught courses.
6. Good organisational skills with the ability to work on own initiative.
7. Ability to innovate, assess and organise resources.
8. Good communication skills with the ability to impart complex information concisely and clearly.
9. Effective interpersonal skills to liaise with students and colleagues.
10. Ability to work independently with a high level of motivation whilst also working in a team.
11. Ability to encourage commitment to learn in others.
12. High level of analytical capability.
13. Requirement to be based in China a significant period of the year, to meet the requirements of the role.

**DESIRABLE CRITERIA:**

1. Experience of teaching to non-native speakers in English.
2. Working towards PGCHET and/or membership of an appropriate professional and/or teaching body e.g. Higher Education Academy (HEA)..
3. Experience of teaching and assessment within a pharmacy, pharmaceutical sciences, pharmaceutical biotechnology programme or closely related e.g. biochemistry, molecular biology, biotechnology or.
4. Bilingual English/Chinese Mandarin.