

Illustrative Job Plan and Further Information: Clinical Lecturer/Clinical Senior Lecturer in Respiratory Clinical Trials

Illustrative Job Plan

Example of potential weekly schedule (PA split: NHS=5, QUB=5) which should be regarded as flexible and averaged over the year (for example - the post holder could have the ability to clear the schedule of NHS work at times when needing to organise examinations in the annual student assessments).

Day	Time	Work Activity	Location	PAs DCC	PAs SPA	PAs QUB	Comments
Monday	09.00-13.00	University	QUB			1.0	
	13.00-16.00	University SPA	QUB		0.75 (QUB)		
	16.00-17.00	University	QUB			0.25	
Tuesday	09.00-13.00	University	QUB			1.0	
	13.00-17.00	University	QUB			1.0	
Wednesday	09.00-13.00	University	QUB			1.0	
	13.00-17.00	Clinic	BCH	1.0			
Thursday	09.00-10.00	Clinic admin	BCH	0.25			
	10.00-13.00	BCH SPA	BCH		0.75 (BCH)		
	13.00-17.00	Ward Work	BCH	1.0			
Friday	09.00-13.00	General respiratory clinic or Ward Work	BCH	1.0			Alternating weeks
	13.00-14.00	Clinic admin	BCH	0.25			
	14.00-17.00	Ward Work	BCH	0.75			
Total				4.25	1.5	4.25	

Summary of 10 Programmed Activities (PAs):

DCC		4.25
Queen's PA		4.25
SPA		1.5
Total	=	10.00

As an example, clinical workload figures for a general respiratory clinic would be 3 new patients and 9 review patients for consultant only clinic. There will be respiratory Specialty Trainee support for some of the clinics.

The Trust respiratory service currently treats approximately 5,800 acute non-elective respiratory admissions per year. For a post with a 0.25 WTE contribution to the acute respiratory inpatient service on Belfast City Hospital site this should be around 100 admissions per year. Inpatient care

will be supported by respiratory specialty trainees allocated from the current pool of junior doctors in training.

Emergency on-call work and the agreed availability for on-call will be agreed prior to appointment. If on-call work is expected, then there will be a specific commitment to post-take ward rounds. Time off in lieu (such as for weekend working) is allowed.

Suitable office space and facilities with IT access will be made available at both the Belfast HSC Trust and University sites as required. The consultant will have appropriate secretarial support.

The job plan is subject to review after 3 months for new appointments and at least once a year by the post holder, Institute Director (QUB) and Clinical/Associate Medical Director (BHSCT) before being approved by the Service Director.

The Belfast Health and Social Care Trust

The Belfast Health and Social Care Trust was established in April 2007, comprising the Belfast City Hospital, Mater Hospital, Musgrave Park Hospital, Royal Hospitals and South and East Belfast and North and West Belfast Health and Social Services Trusts.

Hospital Profiles

Belfast City Hospital (BCH) is a major teaching hospital, most of which is housed within the Tower. The Northern Ireland Cancer Centre opened on the campus in March 2006. A strong strategic focus on molecular medicine, cancer and renal services has enabled the development of a vigorous research programme, together with a large Cancer Clinical Trials Unit. There is a modern radiology department and substantial AHP Services (e.g., Physiotherapy, Podiatry, Occupational Therapy, Speech & Language Therapy, Nutrition & Dietetics, etc) and a comprehensive range of pathology.

The Royal Hospitals is the largest hospital complex in Northern Ireland, comprising the Royal Victoria Hospital, the Royal Jubilee Maternity Hospital (RJMh), the Royal Belfast Hospital for Sick Children (RBHSC) and the School of Dentistry. It provides virtually all referral services in Northern Ireland and undoubtedly the vast majority of local research. Major re-developments of the Royal Group of Hospitals are underway, which includes the Royal Belfast Hospital for Sick Children. A new Critical Care Building with emergency department and operating theatres is currently in the process of opening. The Royal Hospitals play a major role in clinical education, training and research, with most academic departments linked to the Queen's University Medical School on the Royal Hospital's complex – medicine, surgery, ophthalmology, child health, obstetrics and gynaecology, and pathology.

The Mater Hospital is a long established general hospital with teaching status affiliated to the Queen's University of Belfast. A state of the art ward block, the McAuley Building, was opened in January 2002. The X-Ray Department is sited in the Dempsey Building, which was opened in 1991. The Dempsey Building also houses the Accident & Emergency Department, the Operating Theatres, the Intensive Care/High Dependency Unit and the Outpatient Department. The main Psychiatric Unit occupies a separate building next to the Dempsey Building. There is also a Psychiatric Day Hospital on a separate site, approximately one mile from the main hospital.

Musgrave Park Hospital is the Regional Orthopaedic Unit for Northern Ireland. The Musgrave Park Regional Orthopaedic Service is the largest in the British Isles with 48 consultant orthopaedic surgeons and staff. On site is the Queen's University of Belfast's Department of Orthopaedic Surgery which is the largest academic unit in Orthopaedics in the British Isles with an international reputation and an extensive research output

A summary of the services across the different hospitals is provided in the table below:

Site	General Services	Specialist Services
Belfast City Hospital	Acute & General Medicine Anaesthesia (including critical care) Pain Management	Adult Cystic Fibrosis Breast Services (including reconstructive surgery) Cardiology Gynaecology & Gynaecological Oncology Haematology Haemophilia Service Medical Genetics Medical Oncology Nephrology (including Renal Dialysis) Radiotherapy

		Respiratory Medicine Transplant Surgery Urology
Royal Hospitals	Emergency Department Acute & General Medicine Anaesthesia (including critical care) Pain Management	Recognised trauma centre Paediatrics (RBHSC) Obstetrics & Gynaecology (Royal Jubilee Maternity Hospital) School of Dentistry Regional services include: neurosciences, medical and surgical cardiology, thoracic surgery, ophthalmology and specialised endocrinology, ENT, general surgery, vascular surgery, hepatology
Mater Hospital	Emergency Department Acute & General Medicine Anaesthesia (including critical care) Pain Management	Surgical specialties, including Hepatobiliary, Ophthalmology, Gynaecology, Psychiatry
Musgrave Park Hospital	Anaesthesia Pain Management	Regional Orthopaedic unit Rheumatology Rehabilitation Regional Acquired Brain Injury Unit Care of the Elderly unit

The Consultant in Respiratory Medicine

The appointee will work alongside the current Respiratory colleagues in delivering respiratory medicine services in the Belfast Trust.

Outpatient Respiratory Clinics

The appointee will be expected to provide outpatient clinics in respiratory medicine in the Belfast City Hospital. There will be respiratory Specialty Trainee support for some of the clinics.

Inpatient Work

The appointee will work alongside their colleagues in providing inpatient Respiratory Services and care for patients with respiratory diseases admitted from the outpatient clinics. Inpatient care will be supported by respiratory specialty trainees allocated from the current pool of junior doctors in training. The post-holder will also be expected to provide an accessible inpatient consultation service.

Medical Staff Respiratory Medicine (with special interests)

Respiratory Medicine at the Belfast Trust is currently staffed by the following consultants:

Dr J Rendall (Cystic Fibrosis and Bronchiectasis)
Dr M Riley (NIV and Connective tissue diseases)
Prof L Heaney (Asthma)*
Prof C O’Kane (Cystic Fibrosis and Tuberculosis)*
Dr T Warke (Lung Cancer / Clinical lead for Respiratory)
Prof L McGarvey (Cough and COPD)*
Dr S Lovell (NIV and sleep)
Dr A-M Nugent (NIV and sleep)
Dr Thelma Craig
Dr Suzanne Ringrow
Dr David Comer
Dr S Guy
Dr J Kidney (COPD)
Dr G Riddell (COPD)
Dr N Magee (Lung cancer and pleural)
Dr D McCracken (Lung cancer and pleural)
Dr K Cullen*
Dr J Lindsay (interstitial lung disease)
Dr P McKeagney (COPD)
Prof D Downey* (Cystic Fibrosis and Bronchiectasis)
Dr Steven Caskey (Cystic Fibrosis and Bronchiectasis)
Dr C Butler (Asthma)

(*Clinical Academics with Queen's University, Belfast)

The Belfast Trust Respiratory Service has 4 Senior Specialty Trainees, three of which are based in the Mater. There is also one respiratory specialty doctor based in the Royal.

General Information

Mentoring

All newly appointed Consultants will be issued with an individualised Induction Programme and Trust Induction as it is mandatory for all aspects of the induction programme to be undertaken. Arrangements are also in place to seek advice from senior management and specialist staff within the specialty team.

Governance

The successful candidate will be expected to work within the Belfast HSC Trust and Queen's University Belfast governance frameworks. QUB and the Trust are committed to conducting a process of yearly Follett-compliant, joint appraisal of consultant staff, which is used to support GMC revalidation.

Multiprofessional Audit and Continuing Medical Education

The postholder will be required to take part in the Trust quality improvement programme. They will be required and supported to undertake such continuing educational activities as are necessary to maintain revalidation by the General Medical Council (GMC)

Information Governance

All employees of Belfast Health & Social Care Trust are legally responsible for all records held, created or used as part of their business within the Belfast Health and Social Care Trust, including patient/client, corporate and administrative records whether paper based or electronic and also including e-mails. All such records are public records and are accessible to the general public, with limited exceptions, under the Freedom of Information Act 2000, the Environment Regulations 2004, the General Data Protection Regulation (GDPR) and the Data Protection Act 2018. Employees are required to be conversant and to comply with the Belfast Health and Social Care Trust policies on Information Governance including for example the ICT Security Policy, Data Protection Policy and Records Management Policy and to seek advice if in doubt.

General NHS Responsibilities:

- Members of staff including clinical academic appointments are expected at all times to provide a caring service and to treat those with whom they come into contact in a courteous and respectful manner. As with other staff the appointee will be expected to demonstrate his / her commitment to the Trust by regular attendance and the efficient completion of all allocated tasks.
- All staff including clinical academics must comply with the Belfast Health and Social Care No Smoking Policy.
- All duties must be carried out in compliance with the Belfast Health and Social Care Trust Health and Safety Policy and statutory regulations.
- The Trust is an Equal Opportunities Employer. Appointees are required to adhere to the Trust's Equal Opportunities Policy throughout the course of their employment.
- To ensure the ongoing confidence of the public in officers of the Trust and to maintain high standards of personal accountability, staff including clinical academic appointments must abide by the Code of Business Conduct.
- Employees of the Trust including clinical academic appointments are required to support its Mission which states:- "It is our fundamental purpose in Belfast Health and Social Care Trust to provide the highest quality cost effective health care, as an outstanding acute general hospital and tertiary referral centre, through exceptional service to our patients, staff and community in an environment of education, teaching and research."
- "The Trust is committed to providing safe and effective care for patients. To ensure this there is an agreed procedure for medical staff that enables them to report, quickly and confidentially, concerns about the conduct, performance or health of medical colleagues. All medical staff, practising in the Trust, should ensure that they are familiar with the procedure and apply it."