

2 August 2021

To: Dental Specialty Trainees

Re: Clinical Academic Training

Queen's University Belfast in partnership with the Northern Ireland Medical and Dental Training Agency (Northern Ireland Postgraduate Deanery) and the Belfast Health and Social Care Trust provide Clinical Academic Training opportunities in research and education. These posts offer candidates a comprehensive experience in clinical academic dentistry alongside internationally recognised clinicians and researchers.

We are seeking highly motivated, enthusiastic individuals wishing to excel in both clinical and academic training and who have the ambition to be the next generation of leading academic clinicians. Applications are now invited for Academic Clinical Fellowship (ACF) and Academic Clinical Lecturer (ACL) posts in Dentistry.

Applications for ACF posts are invited from existing Specialist Registrars in Dentistry. **The ACF post is normally for 2 years or until conclusion of specialist training.** During this period it is expected that the ACF will participate in clinical training with an integrated period of 25% of whole time equivalent academic research training in the specialty to which they are appointed. They will prepare an application for an externally funded clinical research training fellowship to undertake a PhD. Trainees who already have research experience will be considered for ACF posts.

The ACL post is normally for 3 years or until conclusion of specialist training. Those appointed at ACL level will be an existing Specialist Registrar in Dentistry who have completed a PhD or be within six months of submission at time of interview. They will finish their clinical training while continuing academic development at post-doctoral level with 50% research time at QUB.

Trainees should review the Job Description for the specific criteria. Core clinical competencies will be gained as necessary through access to the essential elements of the training curriculum. Clinical training offers a wide range of opportunities in programmes that have a strong track record in specialty training and academic activities. We strongly advise you to discuss your application with your Training Programme Director.

For candidates who already have a PhD in a relevant field but are early in their training, an individualised training plan may be possible.

For further information please contact Ms Brid Hendron, Postgraduate Dental Dean, NIMDTA, (DentalDean.nimdtahscni.net).

Applications should be submitted via
<https://www.qub.ac.uk/sites/QUBJobVacancies/AcademicOpportunities/>

Closing date: Monday 30 August 2021.

Anticipated interview date: Thursday 14 October 2021.

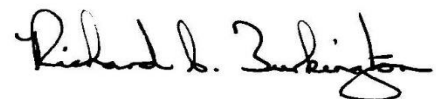
Yours sincerely



Dr Ian Steele
Postgraduate Medical Dean
NIMDTA



Dr Brid Hendron
Postgraduate Dental Dean
NIMDTA



Dr Richard Turkington
Director, Clinical Academic
Training School of Medicine,
Dentistry & Biomedical Sciences,
QUB



**ACADEMIC CLINICAL FELLOWSHIP (ACF)
ACADEMIC CLINICAL LECTURER (ACL)**

In Dentistry

GENERIC JOB DESCRIPTION

August 2021

DENTAL SPECIALTIES

Introduction

Queen's University Belfast in partnership with the Northern Ireland Medical and Dental Training Agency (Northern Ireland Postgraduate Deanery) and the Belfast Health and Social Care Trust offer a pathway of academic clinical training opportunities in research and education. These posts offer candidates a comprehensive experience in clinical academic dentistry to work alongside internationally recognised clinicians and researchers. We are seeking highly motivated, enthusiastic individuals wishing to excel in both clinical and academic training and who have the ambition to be the next generation of world leading academic clinicians.

Applications for ACF posts are invited from existing Specialty Registrars in Dentistry. **The ACF post is normally for 2 years or until conclusion of specialist training.** During this period it is expected that the ACF will participate in clinical training with an integrated period of 25% of whole time equivalent academic research training in the specialty to which they are appointed. They will prepare an application for an externally funded clinical research training fellowship to undertake a PhD.

Applications for ACL posts are invited from existing Specialist Registrars in Dentistry who have completed a postgraduate degree (PhD) or have evidence from supervisors that it will be submitted within six months at the time of interview. The ACL post is normally for 3 years or until conclusion of specialist training. They will finish their clinical training while continuing academic development at post-doctoral level with 50% research time at QUB.

Deferring the start date of a specialty training programme

Applicants can normally only defer the start of an ACF/ACL post on statutory grounds such as personal ill health or maternity leave. Commencement cannot be deferred for reasons such as research. Applicants who have had a period of ill health or maternity during the training programme from which they are applying will be permitted to defer their entry to an ACF/ACL post by the same period of time (whole time equivalent).

With prior agreement of NIMDTA and QUB it may be possible to start an ACF/ACL post in February of a clinical year rather than the more usual early August starting point of clinical posts.

Areas of Research and Clinical Training Opportunities

No specific areas of research training are specified but should align with current research strategy and activity in QUB. Appointed trainees will be expected to join a Research or Education Centre in the School of Medicine, Dentistry & Biomedical Sciences in Queen's University, Belfast. The Centres are listed below and further information is available on the web <http://www.qub.ac.uk/schools/mdbs/>

- Patrick G Johnston Centre for Cancer Research (PGJCCR)
- Centre for Public Health (CPH)
- Welcome Wolfson Centre for Experimental Medicine (WWIEM)
- Centre for Medical Education (CME)
- Centre for Dental Education (CDE)

Each candidate will be supported from a host Research Centre or Educational Research within CME (as above). **A letter of support from the Centre Director of your research project must be submitted with this application.**

Normally candidates will have support from a Principal Investigator as a supervisor in one of the Centres within the School of Medicine, Dentistry & Biomedical Sciences. Successful candidates who do not have a clinical academic supervisor will be allocated to a Principal Investigator (PI) in one of the Centres appropriate to their area of research interest.

Organisation of the Programme

Academic Base

Academic Research and Education Centres within the School of Medicine, Dentistry and Biomedical Sciences, Queen's University, Belfast.

Clinical Base

Dental Hospital, Belfast Health and Social Care Trust.

Training Structure

Core clinical competencies will be gained as necessary through access to the essential elements of the training curriculum. The clinical training provides an appropriate and wide range of clinical opportunities and has a strong track record in specialty training rotation.

Post Details

Title: Academic Clinical Fellowship (ACF) or
Academic Clinical Lecturer (ACL)

Brief Outline

Individualised clinical rotations, dependent on level of experience, will be based within the Dental Hospital. In all posts there will be a significant research contribution. For those entering at ACF level this will allow trainees to undergo research training and begin a programme of research to develop an application for an externally funded PhD programme. Individuals who have completed a postgraduate degree (PhD) may enter at Academic Clinical Lecturer level and pursue a supervised programme of postdoctoral research, working towards a fellowship application.

Teaching

The post holder will contribute to the undergraduate and postgraduate teaching programmes within the Centre for Dentistry, School of Medicine, Dentistry & Biomedical Sciences and may be involved in the assessment of students. In addition, they may have personal mentoring responsibilities for a small group of students on the BDS programme in Dentistry.

Clinical Duties

There will be agreed clinical duties in each of the posts in accordance with training needs and will be agreed with the appropriate training committee at NIMDTA.

Academic Clinical Fellow (ACF)	Academic Clinical Lecturer (ACL)
Objectives of the Training Programme	
<p>To obtain core competencies in Dentistry at StR level</p> <p>To undertake a programme in research methodology</p> <p>To identify an area of clinical interest to base an application for an externally funded PhD programme</p>	<p>To obtain core competencies in Dentistry at StR level</p> <p>To identify an area of clinical interest to develop a postdoctoral research programme.</p> <p>To undertake postdoctoral research and complete clinical training in academic dentistry.</p>
Main Activities and Responsibilities	
<p>This is normally a 2 year full-time training post. The successful applicant will have achieved evidence of clinical academic achievement and ideally have experience of research such as an intercalated BSc. They should be aiming to pursue a career in academic Dentistry and to develop a programme of research to apply for a PhD studentship. ACF posts will be 25% research time depending on the clinical training requirements for the individual trainee.</p>	<p>This is normally a 3 year full time training post. The successful applicant will have completed a postgraduate research programme to PhD level. They should be aiming for a career in academic dentistry and developing a research application for a Clinician Scientist Training award. ACL posts will be 50% research time depending on the clinical training requirements for the individual trainee.</p>
Research	
<p>The successful candidate will be expected to develop an area of research interest and apply for research training fellowships e.g. to MRC, Wellcome Trust, Northern Ireland HSC R & D Division. This will be in consultation with the Director of the Centre to which the trainee is appointed.</p>	<p>The successful candidate will be expected to develop a programme of post doctoral research leading to an application for a clinician scientist scheme or equivalent from a major funding body</p>

EMPLOYEE SPECIFICATION

ESSENTIAL	DESIRABLE	WHEN EVALUATED ¹
EDUCATION & QUALIFICATIONS		
<ul style="list-style-type: none"> • BDS or equivalent dental qualification. • Full registration with the GDC • Be a Specialist Registrar in Dentistry, holding a national training number (NTN) in Northern Ireland. • (ACL only) Completion of a PhD programme and submission of a thesis, or evidence from supervisors that it will be submitted within 6 months of interview, including date of submission. 	<p>MFDS or equivalent Postgraduate Certificate in Clinical Education</p>	<p>Application form</p>
<p>EXPERIENCE</p> <ul style="list-style-type: none"> • Experience in the clinical supervision of ungraduated dental students • (ACL only) Evidence of at least two papers submitted. • Evidence of achievement of appropriate competencies for stage of training by time of appointment • Evidence of postgraduate, clinical experience in hospital-based Dentistry • Up-to-date clinical experience in a range of contemporary techniques and practices in specialty area of Dentistry. • Ability to provide complete details of employment history. • Evidence of contributing to teaching & learning of others. 	<ul style="list-style-type: none"> • Evidence of relevant academic & research achievements, e.g. intercalated degrees, prizes, awards, distinctions, publications, presentations, other achievements. • Evidence of active participation in audit. • Evidence of participation in clinical/ laboratory research. 	<p>Application form and Interview</p>
PRESENTATION		
<p>Excellent written and spoken English.</p> <p>A presentation that demonstrates a logical approach to developing a research project and the research plans are integrated with clinical training path</p> <ul style="list-style-type: none"> i. Capacity to think beyond the obvious, with analytical and flexible mind. ii. Capacity to bring a range of approaches to problem solving. 		<p>Interview</p>

RESEARCH PLAN		
<ul style="list-style-type: none"> ACF- Plan to develop a competitive research project suitable for external peer-reviewed funding to allow the applicant to undertake a PhD (evaluated at interview) ACL – Plan to develop and sustain a clinical academic career including a record of publications, grant applications, scholarly activity (including education) and early-stage career clinical academic post (evaluated at interview) <p>Understanding of basic research principles, methodology & ethics, with potential to contribute to research commensurate with level of appointment.</p>	Extracurricular activities / achievements relevant to medicine.	Application form Interview
CONTRIBUTION TO EDUCATION		
Knowledge of assessment; additional teaching skills developed e.g. Teaching the Teacher course, Clinical Education (Certificate, Diploma, Masters). Evidence of contributing to teaching & Learning of others.		Interview
INTEGRATION OF CLINICAL AND ACADEMIC TRAINING		
<p>Demonstrates knowledge of training programme, relevant curriculum, competency progression, requirements for ARCP & commitment to own development.</p> <p>N.B. Each 12 months of ACF training should count to 12 months clinical training. Each 12 months of ACL training may contribute 6 months towards clinical training.</p>		Interview
RESEARCH ETHICS AND CLINICAL GOVERNANCE		
Demonstrates awareness of clinical governance, research ethics principles, safety, confidentiality & consent. Awareness of importance of being the patients' advocate, clinical governance & Responsibility of an NHS employee.		Interview
PERSONAL QUALITIES		
<ul style="list-style-type: none"> Resilience - Capacity to operate effectively under pressure & remain objective in highly emotive/pressurised situations. Awareness of own limitations & when to ask for help. Sustaining momentum in an 		Interview Application form

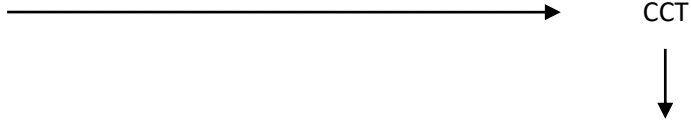
<p>academic career Other factors</p> <ul style="list-style-type: none"> • Capacity to monitor & anticipate situations that may change rapidly. • Demonstrates effective judgement and decision-making skills. • Capacity to: work effectively in a multi-disciplinary team & demonstrate leadership when appropriate; establish good working relations with others. • Capacity to manage time, prioritise workload, balance urgent & important demands, follow instructions. Understand importance & impact of information systems. • Shows critical & enquiring approach to knowledge acquisition, commitment to self-directed learning & reflective/analytical approach to practice. 		
SPECIAL FACTORS		
<ul style="list-style-type: none"> • Eligibility to work in the UK • Satisfactory Vetting/Barring Scheme • Meets professional health requirements (in line with GDC Standards) • Ability to provide complete details of employment history • Meets professional health requirements (in line with GDC Standards). 		<p>Application form References</p> <p>RTW checks Access NI Checks Application form Pre-employment health screening</p>
PROBITY		
<p>Professional Integrity: Takes responsibility for own actions, demonstrates respect for the rights of all. Demonstrates awareness of ethical principles, safety, confidentiality & consent. Awareness of importance of being the patients' advocate, clinical governance & responsibilities of an NHS employee</p>		<p>Application form Interview References</p>
COMMITMENT TO SPECIALITY		
<p>Learning & Development: Shows realistic insight into the relevant specialty and the demands of lifestyle. Demonstrates knowledge of training programme & commitment to own development. Shows critical & enquiring approach to knowledge acquisition, commitment to self-directed learning & reflective/analytical approach to practice</p>		<p>Application form Interview References</p>

1 'when evaluated' is indicative, but may be carried out at any time throughout the selection process

2 'A selection criteria is a process not a place. It involves a number of selection activities that may be delivered within the Unit of Application.

3 Any time periods specified in this person specification refer to full time equivalent

ACADEMIC TRAINING PATH
Northern Ireland



Dental School	Foundation Programme	DCT1 DCT2	Dental Specialty Training	Academic position
<ul style="list-style-type: none"> BDS Intercalated BSc, MPH, MRes Summer Studentships PhD Graduate Entry Training 	Dental Foundation Year	Core Dentistry Training (MFDS or equivalent)	<p>Academic Status</p> <p>Academic Clinical Fellowship (ACF) Academic Clinical Lectureship (ACL)</p> <p>Clinical Training 1 2 3 4 5</p> <p>Personal Fellowship</p> <p>Clinical Research Fellow 3 years (PhD) → Completion of training (CCST)</p>	<ul style="list-style-type: none"> Lecturer or Senior Lecturer/ Consultant Senior Clinical Fellowship

28.1.19

SCHOOL OF MEDICINE, DENTISTRY & BIOMEDICAL SCIENCES PRIVACY NOTICE
Applicants to Academic Clinical Lecturers (ACL) and
Academic Clinical Fellows (ACF) posts

Queen's University Belfast ("we", "us" and "our") is committed to protecting your personal data. The notice is addressed to applicants for Academic Clinical Lecturers (ACL) and Academic Clinical Fellows (ACF) posts ("you" and "your"). This Privacy Notice tells you why we need to collect personal information about you, what we will do with it, and how we will look after it. It also tells you about your legal rights in relation to your Personal Data. If you have any questions about this privacy notice, please contact us. Contact details are provided below.
staff.

Trainees who are registered students of Queen's University Belfast should also refer to the **University's Student Privacy Notice** available at <http://www.qub.ac.uk/about/Leadership-and-structure/Registrars-Office/Information-Compliance-Unit/Data-Protection/> in relation to how we collect and use your personal data as a student.

Trainees who are employees/staff of the University should also refer to the **University's Staff Privacy Notice** at in relation to how we collect and use your personal data as a member of staff.

WHO WE ARE

We are Queen's University Belfast, a university with a reputation for excellence in education and research and a member of the Russell Group. Founded in 1845 as Queen's College Belfast, we became an independent university in 1908. The Postgraduate and Professional Development Office is located within the School of Medicine, Dentistry & Biomedical Sciences, Whitla Medical Building, 97 Lisburn Road, Belfast, BT9 7BL.

HOW YOUR PERSONAL DATA IS COLLECTED

- Information you provide:** Through the application process for the posts of ACL and ACF training posts you will be required to provide certain information, such as your name, Deanery, student number, contact details, project details, GMC/GDC number, specialty, training posts. This is known as your "Personal Data". We may also ask you for some special categories of information (for example [criminal convictions, health, religion] and equal opportunities information). This is known as your "Sensitive Personal Data".
- Data from other sources:** We also collect information about you from other sources and this also forms part of "Personal Data". This includes information from:
 - Northern Ireland Medical and Dental Training Agency (NIMDTA) will forward all application paperwork submitted to them. The application form and any information provided will be restricted to designated persons within NIMDTA, QUB, HSC Trust/s and other persons who need to see it as part of the selection process and who are authorised to do so.

- NIMDTA to provide details on your current HSC trust and details on your expected posting at commencement of post. This will include, service group, service manager, clinical director, Clinical Supervisor in HSC Trust and Educational Supervisor in HSC Trust.
- If successfully appointed to a training post, information may be passed to designated persons in your first or lead employing organisation and any HSC Trust through which you rotate to facilitate your appointment to include requesting a staff transfer form to determine appropriate salary and request out-of-hours requirements to determine banding payments.
- We also collect data about you from past employers, local public services and the Police – for use in Access NI checks or similar background checks – local and national government agencies, occupational health, training and accrediting bodies and persons listed in your applications as personal references.

HOW WE USE YOUR PERSONAL DATA

3. We use your Personal Data and Sensitive Personal Data in the following ways:
 - For the purposes of processing your application for the post of an Academic Clinical Lecturer or Academic Clinical Fellow.
 - To ensure the smooth transition of successfully appointed candidate/s from an HSC Trust to QUB who will be responsible for making salary and out-of-hours banding payments.
 - For equal opportunities monitoring purposes.

LEGAL BASIS FOR COLLECTING AND USING YOUR PERSONAL DATA

4. We will only use your Personal Data if we have valid reasons for doing so. These reasons are known as our “legal basis for processing”. In certain circumstances we may ask for your consent to process your information. At other times we may be required to process your information to enable us to fulfil our part of the contract we have with you. There are circumstances where we have a legitimate interest to process your personal data, for example to provide you with a service which you have requested. The legal bases for processing your Personal Data are,
 - **Legitimate Interest** – Queen’s is required to collect, process and share relevant data with NIMDTA and , where appropriate, with your HSC employer in order to carry out our official functions as a Local Education Provider for postgraduate medical and dental training.
 - **Legal Obligation** - NIMDTA are responsible for the educational governance of all approved foundation programmes and specialty training including GP and Dental training programmes. Deaneries are expected to demonstrate compliance with the standards and requirements that are set out by the General Medical Council and General Dental Council.

- **Vital Interest of patient safety** - We are required to collaborate closely with NIMDTA to meet the GMC and GDC standards for postgraduate medical and dental education and the directives of the Department of Health and to ensure that doctors and dentists in training gain the requisite knowledge, skills, attitudes and qualifications to become capable practitioners. Patient safety is at the core of the standards and education and training should only take place where patients are safe, the care and experience of patients is good and education and training are values.

WHO WE SHARE YOUR DATA WITH

5. In line with our Data Protection Policy and Procedures we can share your information, including Personal Data and Sensitive Personal Data, with the following parties for the purposes set out above for the reasons outlined in section 3:
 - The Northern Ireland Medical and Dental Training Agency (NIMDTA);
 - Your Health and Social Care Employer, where appropriate;
 - and other persons who are part of the selection process

DATA PROCESSING OUTSIDE EUROPE

6. We will not transfer your Personal Data and Sensitive Personal Data outside of the European Economic Area.

HOW LONG YOUR INFORMATION WILL BE KEPT

7. We will keep your personal data only as long as is necessary for the purpose(s) for which it was collected, and in accordance with the University's Records Management Policy. We will only keep your information if we need it for one of the reasons described above. We place great importance on the security of the Personal Data that we hold, including the use of physical, technological and organisational measures to ensure your information is protected from unauthorised access and against unlawful processing, accidental loss, alteration, disclosure, destruction and damage.

YOUR RIGHTS

8. The Data Protection Act 2018 provides you with a number of legal rights in relation to your Personal Data, including the right:
 - to request access to your Personal Data;
 - to request correction of your Personal Data that is wrong or incomplete;
 - to request erasure or the restriction of processing of your Personal Data;
 - to request the transfer of your Personal Data in a structured; commonly used machine-readable format;
 - not to be subject to automated decision making; and
 - to withdraw your consent.
9. If you wish to exercise any of the rights set out above, or require further information about any of the rights, please contact us.
10. Where we need to collect your Personal Data, whether for the purposes of providing a service you have requested or under the terms of a contract we have with you, and you fail to provide that information when requested, we may not be able to provide the

service or perform the contract. We may, therefore, have to cancel the contract or the service we provide to you but we will notify you if this is the case at the time.

11. There may also be times where we cannot stop using your Personal Data when you ask us to, but we will tell you about this if you make a request.

CONTACTING US

12. If you have any questions or comments about this privacy notice, the University's Data Protection Officer can be contacted at:

Data Protection Officer
Registrar's Office
Lanyon South
Queen's University Belfast
University Road
BT7 1NN
info.compliance@qub.ac.uk

COMPLAINTS

13. You have the right to complain about how we treat your Personal Data and Sensitive Personal Data to the Information Commissioner's Office (ICO). The ICO can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

CHANGES TO THIS NOTICE

14. We may update this Privacy Notice from time to time. We will notify you of the changes where we are required by law to do so.