

Candidate Information

Position:	Senior Lecturer, Pharmaceutical Sciences
School/Department:	China Medical University – Queen's University Belfast Joint College (CQC)
Reference:	19/108048
Closing Date:	Wednesday 22 January 2020
Salary:	£52,560 -£60,905 per annum
Anticipated Interview Date:	Thursday 30 January 2020
Duration:	5 years in the first instance

JOB PURPOSE:

Reporting to the Vice-Dean (CQC), the successful candidate will be responsible, for ensuring that a world-class Pharmaceutical Science education portfolio is delivered within CQC but additionally to undertake research in line with the School of Pharmacy's research strategy.

MAJOR DUTIES:

Teaching:

1. Routinely communicate complex and conceptual ideas to students as well as to peers using high level skills and a range of media.
2. Develop the teaching activities of CQC by pursuing new and innovative teaching approaches taking the responsibility for the quality of course units and delivering a range of teaching and assessment activities including but not limited to lectures, setting/marking coursework, practicals according to own area of subject specialism.
3. Develop innovative methods of eLearning and blended learning.
4. Contribute to the enhancement of quality teaching within the subject, ensuring that course design and delivery comply with the appropriate benchmarks and regulations.
5. Develop and advise others on learning and teaching tasks and methods.
6. Act as internal examiner for undergraduate and postgraduate students.

Research:

1. Develop the research infrastructure to support CQC/School of Pharmacy projects and contribute to the research direction of CQC/School of Pharmacy and maintain a reputation as an expert in own subject area.
2. Sustain an extensive track record of published research findings by publishing in refereed journals and presenting at national/international conferences.
3. Develop innovative research proposals and lead funding bids.
4. Direct, coach and develop research staff, where appropriate.
5. Ensure that research projects are completed on time and within budget.
6. Act as referee and contribute to peer assessment of research.
7. Collaborate with international partners and support the development of QUB research laboratories.
8. Collaborate with other researchers internally and externally to build research capacity (research finding and publications).

Administration/Contribution to the Community:

1. Contribute significantly to the development and running of CQC by taking on appropriate CQC co-ordinating roles. Such duties may include, for example, Advisor of Studies, QAA Aspect Co-ordinator, Module/Year/Programme Co-ordinator or other recognised official University roles.

2. Act as mentor or appraiser to colleagues, including Teaching Assistants, advising on their personal development and ensuring that they are meeting the standards required.
3. Provide pastoral care for students within own area to ensure, as far as practicable, that relevant issues are dealt with in a timely, sympathetic and effective manner.
4. May sit on CQC committees.
5. Contribute to CQC's outreach strategy by designing or delivering Community outreach programmes and developing external links.

Page 1

Planning and Organising:

1. Be involved in strategic planning for CQC and may contribute to the University's strategic planning process.
2. Plan and deliver research, teaching and consultancy or similar programmes and ensure that resources are available.
3. Contribute to the management of quality, audit and other external assessments.

Resource Management Responsibilities:

1. Provide academic leadership to those working within programme areas, as course leader or equivalent, by for example co-ordinating the work of others to ensure that courses are delivered effectively or organising the work of a team by agreeing objectives and work plans.
2. Develop and manage staff and resources, in support of major research, teaching and administrative activities.
3. Contribute to the overall management of CQC, in areas such as budget and business planning and development of projects and QUB research laboratories.

Internal and External Relationships:

1. Lead and develop internal networks for example by participating in CQC/University committee/s.
2. Lead and develop links with external networks, for example, with external examiners and assessors.
3. Develop links with external contacts such as other educational bodies, employers, and professional bodies to foster collaboration.

ESSENTIAL CRITERIA:

1. A first degree with a PhD completed in a relevant subject.
2. Recognised excellence and reputation in subject specialism.
3. Sustained publication record in peer reviewed/refereed journals or invited presentations that are REF returnable at international level.
4. Substantial teaching experience at University level having designed new and innovative modules/pathways or assessment methods.
5. Contribution to a wider range of administrative tasks at a more strategic level.
6. Contribution to a wider range of community outreach programmes/initiatives in designing and delivering innovative new programmes.
7. Proven ability to plan and deliver a programme of research and develop techniques, sources of funding and/or proven skills in coaching and developing others in best practice techniques.
8. Ability to communicate complex information effectively.
9. Involvement in productive external collaboration.
10. Ability to provide effective leadership.
11. Understanding of resource management processes and skills to apply them effectively.
12. Must be prepared to travel and would be required to be based and work at CQC, Shenyang, China (This would be normally for up to 12 weeks per academic year).
13. Commitment and enthusiasm for working collaboratively to advance the teaching and research priorities of CQC/School of Pharmacy
14. Evidence of PhD supervision as Primary Supervisor.

DESIRABLE CRITERIA:

1. Bilingual in English/Mandarin Chinese
2. Completed PGCHET (or equivalent) with HEA membership (or equivalent).

3. Experience in programme management and in the development and enhancement of undergraduate and/or postgraduate curricula and assessment methods
4. Evidence of academic leadership including managing professional teams, leading initiatives, chairing/participation in committees, contributing to strategy, participating and managing relevant aspects.